



July 28, 2023

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
474 Broadway  
10:00 AM

**PRESENT:** Ron Kim, Mayor  
Minita Sanghvi, Commissioner of Finance  
Dillon Moran, Commissioner of Accounts  
Jason Golub, Commissioner of Public Works  
Jim Montagnino, Commissioner of Public Safety

**STAFF PRESENT:** Angela Rella, Deputy Mayor  
Heather Crocker, Deputy Commissioner of Finance  
Stacy Connors, Deputy Commissioner of Accounts  
Joe O'Neill, Deputy Commissioner of Public Works  
Jason Tetu, Deputy Commissioner of Public Safety

**EXCUSED:** Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kim called the meeting to order at 10:00 a.m.

**PUBLIC HEARINGS**

1. Amend Chapter 115 – Firearms – Mayor Kim advised this is on the Department of Public Safety's agenda as item #2.
2. Amend Chapter 225 – Stop Intersections – no comments.
3. Amend Chapter 225 – Time Limit Parking on Broadway – Mayor Kim advised this is on the Department of Public Safety agenda as item #1.
4. Local Law #3 of 2023 to Amend UDO – 1,000 Foot Buffer for Homeless Shelter – No comments.

**CONSENT AGENDA**

1. Approval of 7/14/2023 Pre-Agenda Meeting Minutes
2. Approval of 7/18/2023 City Council Meeting Minutes
3. Approve Mid-Warrant 2023, 23MWJUL2 \$904,248.43
4. Approve Mid-Warrant 2023, 23MWJUL3 \$3,500.00
5. Approve Warrant 2023, 23AUG1 \$903,391.43
6. Approve Payroll 07/21/2023 \$494,363.93
7. Approve Payroll 07/28/2023 \$749,576.13
8. Approve Budget Amendments - Regular
9. Approve Budget Transfers – Regular

No comments.

Mayor Kim asked if there is an executive session.

Michael Phillips, assistant city attorney, advised he will provide the City Council with an update on litigation.

## **MAYOR'S DEPARTMENT**

Announcement: Appointment to Zoning Board of Appeals

No comments.

Set Public Hearing: 2024 Capital Program

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order 3 with Barton & Loguidice for Missing Sidewalk Links

No comments.

Discussion and Vote: Authorization to Pay Delta Development Invoice in the Amount of \$5,000

No comments.

Discussion and Vote: Authorization to Pay Invoice to OWL Labs, Inc. in the Amount of \$5,496

No comments.

Discussion and Vote: Local Law No. 3 of 2023 (Amendment to UDO – 1,000 Foot Buffer for Homeless Shelter)

Mayor Kim advised SEQRA will also be done at the Council meeting.

Commissioner Moran advised an opinion from the County Planning Board was received yesterday and forwarded to Susan Barden.

Discussion and Vote: Building Department Zoning Determination Request Policy

Mayor Kim advised the City receives a lot of requests for zoning determinations when there has been a sale of a building. The purpose of the request policy is to change who does the work and relieve the department of the burden.

Mayor Kim stated they may add a couple items to his agenda: discussion and vote on a contract and an appointment.

## **ACCOUNTS DEPARTMENT**

Announcement: Business Milestones

No comments.

Announcement: Special Events

No comments.

Commissioner Moran advised he will adding three items to the agenda: Award of Bid: Legal Services for License Bureau Short Term Residential Rentals; Discussion and Vote: Authorization for Mayor to Sign Contract with Towne Law Firm, PC; and Announcement: Taxi Passengers' Bill of Rights. Commissioner Moran advised there are a large number of people acting as taxi drivers who aren't licensed. He is looking to bring attention to the passengers for their safety.

## **FINANCE DEPARTMENT**

Announcement: Update on City Finances

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with ePlus Technology, Inc. for Extreme Network Hardware, Maintenance and Support

No comments.

Discussion and Vote: Authorization for Mayor to Sign LOA with KI Technology Consulting, LLC/ADVODA Technology Solutions for Phone System Consulting

No comments.

Discussion and Vote: Authorization for Mayor to Sign General Agreement of Indemnity with Liberty Mutual Insurance for LED Street Light Purchase and Conversion

No comments.

Discussion and Vote: Budget Transfers – Contingency

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Amendments – Fund Balance

No comments.

## **PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Contract with Absolute Pest Control for Pest Management Services

Commissioner Golub advised there is an issue concerning the award of bid. That will be handled after pre-agenda.

Discussion and Vote: Authorization for Mayor to Sign Contract with Chemrite, Inc. for Sodiumsilico Fluoride

No comments.

Discussion and Vote: Resolution Authorizing City of Saratoga Springs to Seek Grant for High Hazard Dam

No comments.

Discussion and Vote: Authorization for the Mayor to Sign a "Right of First Refusal" Agreement with Mr. Sumeet Gupta for Property Purchased by the City from the Stewart's Corporation

Commissioner Golub advised this agreement relates to the land next to the Water Treatment Plant. The City purchased the land from Stewart's Corporation for future expansion of the water plant. A local real estate developer wanted the land but stepped aside for the City's need; however, the developer wants first right of refusal should the City does not do anything with that property. The City has three years to do something with the parcel, which would terminate the right of refusal.

Commissioner Golub advised he will be adding an item for discussion and vote to seek a grant for Loughberry Lake Dam spillway stabilization.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Amend Chapter 225, Article IX Section 225-87 of the Code of the City of Saratoga Springs, NY Entitled "Vehicle & Traffic – Schedule XXII: Time Limit Parking"

Commissioner Montagnino advised this is for the west side of Broadway from Washington Street to 102 feet north to be 15 minute parking.

Discussion and Vote: Create Section 115-1.3 of Chapter 115 of the Code Entitled "Intoxication or Impairment by Alcohol or Drugs in a Public Place When in Possession of a Firearm Prohibited"

Commissioner Montagnino stated the title of this will be reworded to better reflect the ordinance as the entire chapter has been revised.

Tony Izzo, city attorney, advised there has been a revision to entire chapter 115.

Discussion and Vote: Authorization to Increase Original Purchase Order to Bunkoff General Contractors, Inc. for Station 3

Commissioner Montagnino advised the original purchase order was for \$4,436,000, which did not include alternates 1 – 3. The contract signed with Bunkoff included the alternates for a total of \$4,797,000. The purchase order needs to be increased by \$361,000.

Commissioner Montagnino advised he is adding a discussion and vote to approve stop signs on Grand Avenue.

Commissioner Sanghvi asked why public safety is looking to change the parking to 15 minutes on Broadway in that location.

Commissioner Montagnino advised the business owner on Broadway states people are parking there all day.

Commissioner Sanghvi asked if the people are being ticketed.

Commissioner Montagnino stated people are being ticketed but they still may not move.

Commissioner Sanghvi urged caution in making this change and suggested looking at all of the parking on Broadway.

## **SUPERVISORS**

Mayor Kim advised of the following items for the supervisors:

Matt Veitch

1. National Association of Counties Conference
2. Saratoga Casino Hotel Foundation 2023 Grant Program

## **ADJOURN**

**Commissioner Montagnino moved and Commissioner Moran seconded to adjourn the meeting at 10:23 a.m.**

**Ayes – All (Commissioner Moran, Commissioner Sanghvi, Commissioner Golub, Commissioner Montagnino, and Mayor Kim)**

**Nays - 0**

Respectfully submitted,

Lisa Ribis  
Secretary to the City Council

Approved: 8/15/2023

Vote: 4 - 0