



August 1, 2022

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**

474 Broadway

10:00 AM

(via Zoom)

**PRESENT:** Ron Kim, Mayor  
Minita Sanghvi, Commissioner of Finance  
Dillon Moran, Commissioner of Accounts  
Jason Golub, Commissioner of Department of Public Works  
Jim Montagnino, Commissioner of Department of Public Safety

**STAFF PRESENT:** Angela Rella, Deputy Mayor  
Heather Crocker, Deputy Commissioner, Finance  
Stacy Connors, Deputy Commissioner, Accounts  
Joe O'Neill, Deputy Commissioner, Department of Public Works  
Jason Tetu, Deputy Commissioner, Department of Public Safety

**EXCUSED:** Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kim called the meeting to order at 10:01 a.m.

**PUBLIC HEARING**

1. Aggressive Solicitation – No comments.
2. UDO Amendment 1 – Remove Uses from Greenbelt – Mayor Kim advised the Council will vote on this.
3. UDO Amendment 2 – Land Use Boards Criteria for Greenbelt – Mayor Kim advised the Council will vote on this.
4. UDO Amendment 3 – Enhance Stream and Wetland Protections – Mayor Kim advised the Council will vote on this.
5. UDO Amendment 4 – Amend Land Disturbance Activity Permit – Mayor Kim advised the Council will vote on this.
6. Amend Capital Budget – Station #3 – No comments.

**PRESENTATIONS**

1. Senior Center – No comments.

**CONSENT AGENDA**

1. Approval of 7/18/2022 Pre-Agenda Meeting Transcript
2. Approve Budget Transfers – Regular
3. Approve Budget Amendments - Regular
4. Approve Payroll 07/22/2022 \$443,291.83
5. Approve Payroll 07/29/2022 \$700,045.85
6. Approve Mid-Warrant – 2022 22MWJUL3 \$768,931.74
7. Approve Warrant – 2022 22AUG1 \$1,189,141.08

No comments.

## **MAYOR'S DEPARTMENT**

Discussion and Vote: UDO Amendment 1 – Remove Uses from Greenbelt

No comments.

Discussion and Vote: UDO Amendment 2 – Land Use Boards Criteria for Greenbelt

No comments.

Discussion and Vote: UDO Amendment 3 – Enhance Stream and Wetland Protections

No comments.

Discussion and Vote: UDO Amendment 4 – Amend Land Disturbance Activity Permit

No comments.

Set Public Hearing: DRB Proposed UDO Amendments

Mayor Kim advised the Design Review Commission has submitted comments to the City Council. The Council needs to hear from the public on this.

Discussion and Vote: Appointment to Downtown Special Assessment District Board

No comments.

Set Public Hearing: 2023 Capital Program

No comments.

Announcement: Appointments to Saratoga Springs Arts Commission

No comments.

Announcement: City Council Meeting Schedule

No comments.

Announcement: Saratoga Cares Cards – New Initiative for Ending Homelessness in Saratoga Springs

No comments.

## **ACCOUNTS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Software License Agreement with GAR Associates

Commissioner Moran stated this is for a new module. Money is in the Accounts Department budget. Commissioner Moran will organize a meeting with the Mayor's Office to look at add on modules that could be of use to Building Department.

Discussion and Vote: Authorization for Mayor to Sign Contract with Constellation Energy for Electric Rates

Commissioner Moran advised Constellation Energy is the City's current vendor. Commissioner Moran went to a new broker, as the previous broker of record was not the right fit for the City moving forward. The City is going through the Chamber of Commerce to access better rates. There is a rate increase. Three bids were solicited and the two-year number is the right one for the City.

Award of Bid: Station 3 Plumbing to Burniche Piping, Inc.

Commissioner Moran stated this item and the next one are deficient. These need to be resolved before he will bring them forward.

Award of Bid: Station 3 HVAC to Campito Plumbing and Heating, Inc.

No comments.

Announcement: Special Events

No comments.

Announcement: August Primary

No comments.

Commissioner Moran stated the way people were working together at the end of last week was not acceptable. The City has a well-delineated purchasing policy and demonizing people for mistakes of others and attacking people individually, specifically his deputy is not acceptable to him. Commissioner Moran stated it is going to be difficult to get anything done together if people are going to conduct business this way. He thought the Council was aligned.

**FINANCE DEPARTMENT**

Update: Participatory Budgeting

No comments.

Update: City Finances

Commissioner Sanghvi advised this item will be removed from her agenda.

Presentation: 2<sup>nd</sup> Quarter 2022 Financial Report

No comments.

Discussion and Vote: Bond Resolution – Capital Budget Amendment for EMS/Fire Station #3

No comments.

Discussion and Vote: Capital Budget Amendment – Capital Budget Amendment for EMS/Fire Station #3

No comments.

Discussion and Vote: Addendum One – Tyler Technology for DPW Revenue Cashiering Services

No comments.

Budget Amendments – Benefits

No comments.

Discussion and Vote: Budget Amendments – Payroll

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – City Center Contingency

No comments.

Commissioner Moran stated #6 (Discussion and Vote: Addendum One – Tyler Technology for DPW Revenue Cashiering Services) is not approved by Accounts and Risk and Safety and will not be moving forward.

Commissioner Sanghvi stated she will leave it on her agenda for discussion.

Mayor Kim stated Commissioner Moran does not have the authority to tell another commissioner what to put on their agenda. If it is approved by the Mayor's Office, it is placed on the agenda.

Commissioner Moran stated there is a policy and procedure manual no one feels the need to follow. Commissioner Moran is required to follow the purchasing processes by New York State Law.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Correction of Motion

Commissioner Golub stated the incorrect date was in the motion at last meeting. This is to correct that error.

Discussion and Vote: Authorization for Mayor to Sign Agreement with State of New York Unified Court System

Commissioner Golub stated this is for the use of second floor of City Hall. It is a yearly maintenance agreement.

Discussion and Vote: Authorization for Mayor to Sign Contract with Capital Tractor for New Holland Tractor with Alamo Flail Mower

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #4 with Jersen for Raw Water Intake Improvements – Phase 1 – General Construction

Commissioner Golub stated this relates to work at Loughberry Lake.

Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with Brunswick for Raw Water Intake Improvements – Phase 1 – Electric Construction

Commissioner Golub stated this relates to work at Loughberry Lake.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Saratoga Springs Housing Authority for Salt

Commissioner Golub stated the City will sell salt to Saratoga Springs Housing Authority at City cost.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Saratoga Springs Housing Authority for Gasoline

Commissioner Golub stated the City will sell gas to Saratoga Springs Housing Authority at City cost.

Announcement: Appointment to the Saratoga Springs Arts Commission

Commissioner Golub stated he will re-appoint Lisa Kolosek to the Saratoga Springs Arts Commission.

Announcement: Big Truck Day

Commissioner Golub announced big truck day is August 17, 2022 from 12 (noon) – 4 p.m. at the Weibel Avenue Ice Rink.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Capital Budget Amendment for Fire Station 3

Commissioner Montagnino advised this is to free additional funds needed.

Discussion and Vote: Adoption of New City Ordinance Chapter 55 Titled Aggressive Solicitation to the City Code

Commissioner Montagnino advised this topic will be on for public hearing tomorrow evening.

Discussion and Vote: Authorization for Mayor to Sign Renewal Contract with Stilsing Electric

Commissioner Montagnino advised Stilsing Electric Services traffic signals on off hours on an as needed basis.

Discussion and Vote: Authorization for Mayor to Sign Contract with Campito Plumbing & Heating, Inc. for the Station 3 Project

Commissioner Montagnino advised plumbing is one of the four components for Station #3 construction.

Discussion and Vote: Authorization for Mayor to Sign Contract with Burniche Piping for the Station 3 Project

Commissioner Montagnino advised Burniche is the plumbing contractor for Station #3.

**ADJOURN**

Mayor Kim adjourned the meeting at 10:17 a.m.

Respectfully submitted,

Lisa Ribis  
Secretary to the City Council

Approved:  
Vote:

DRAFT