



August 6, 2019

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

6:50 PM – P.H. – 2020 – 2025 Capital Budget
and Program
P.H. – Amend Capital Budget –
Complete Streets Greenbelt Project
P.H. – Amend Chapter 163 –
Pedalbuses
P.H. – Amend Chapter 225 –
Parking on Isreal Lane
P.H. – Liberty Affordable Housing
P.H. – Local Law #2 of 2019 -
Pedalbuses

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATIONS

1. Flat Rock Centre Project Update
2. Recreation Master Plan

CONSENT AGENDA

1. Approval of 7/15/19 Pre-Agenda Meeting Minutes
2. Approval of 7/16/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll 07/19/19 \$548,358.50
6. Approve Payroll 07/26/19 \$639,720.30
7. Approve Payroll 08/02/19 \$553,505.99
8. Approve Warrant – 2019 19MW JUL3 \$11,591.62
9. Approve Warrant – 2019 19MWJUL4 \$558.60
10. Approve Warrant – 2019 19MWJUL5 \$16,298.45
11. Approve Warrant – 2019 19AUG1 \$1,039,632.17

MAYOR'S DEPARTMENT

1. Announcement: Marylou Whitney Park

2. Appointments: Zoning Board of Appeals
3. Appointment: Planning Board
4. Appointment: Board of Plumbing Examiners
5. Discussion and Vote: Appointment: Special Assessment District (Downtown)
6. Discussion and Vote: Appointment: City Center Authority
7. Discussion and Vote: Appointment: Civil Service
8. Discussion and Vote: Capital Budget Amendment to Complete Streets Greenbelt (#1240) for AARP Grant in the Amount of \$8,000 for Henry Street Demonstration Project
9. Discussion and Vote: Capital Budget Amendment to "12 Land Purchase Kayderosseros" (#1194) in the Amount of \$6,500 Decrease
10. Discussion and Vote: Authorization to Pay Invoice Without a Purchase Order (part) in the Amount of \$3,690 to Landmark Archaeology, Inc. to Complete Archaeological Data Recovery – Waterfront Park
11. Discussion and Vote: Authorization to Pay Invoice for Mileage Reimbursements in the Amount of \$57.54
12. Discussion and Vote: Authorization for Mayor to Sign Subordination Agreement with Pioneer Savings Bank, Van Hall Holdings, LLC, et.al
13. Discussion and Vote: Resolution for Geysers Trail "Authorizing the Implementation and Funding in the First Instance 100% of the Federal-Aid and State "Marchiselli" Program – Aid Eligible Costs of Transportation Federal-Aid Project, and Appropriating Funds Therefore", Required by the Department of Transportation
14. Discussion and Vote: Resolution: Authorizing the City to Join Saratoga County as Part of an Entitled Urban County Under the Community Development Block Program and Authorizing the Mayor to Execute All Required Cooperation Agreements in Connection Therewith
15. Discussion and Vote: Authorization for the Mayor to Sign Agreement with Postler & Jaeckle Corp. for Ice Rink Chiller
16. Proclamation: The Capital Region Immigrants' Day

ACCOUNTS DEPARTMENT

1. Announcement: 2020 – 2021 Enhanced STAR Income Level
2. Discussion and Vote: Authorization for Mayor to Sign Change Order with General Code for Contract Certificate of Insurance Program
3. Discussion and Vote: Authorization to Pay National Safety Council Invoice #1687220 in the Amount of \$2,760 for Defensive Driving Course
4. Award of Bid: Extension of Bid for Integrated Pest Management Services to Absolute Pest Control, Inc.
5. Award of Bid: Weibel Ice Rink Chiller Replacement to Postler and Jaeckle Corp.

FINANCE DEPARTMENT

1. Announcement: 2020 Budget Kickoff
2. Discussion: 2nd Quarter 2019 Financial Report
3. Discussion and Vote: Authorization for the Mayor to Sign the National Grid Notification Letter
4. Discussion and Vote: Authorization for the Mayor to Sign Renewal Agreement with NYSTEC for IT and Smart City Services
5. Discussion and Vote: Authorization for Mayor to Sign Addendum Two with Mesick, Cohen, Wilson, Baker Architects, LLP
6. Discussion and Vote: Donations Downtown Special Assessment District
7. Discussion and Vote: Budget Amendment – Capital (Decrease) 12 Land Purchase Kayderosseros
8. Discussion and Vote: Budget Amendment – Capital (Increase) Complete Streets Greenbelt Trail Accept Grant
9. Discussion and Vote: Budget Transfers – Contingency
10. Discussion and Vote: Budget Amendment – City Center Use of Fund Balance
11. Discussion and Vote: Budget Transfer – Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with BlueScope Construction for DPW Dispatch Building
2. Discussion and Vote: Authorization for Mayor to Sign Contract with QC/QA Laboratories, Inc. for DPW Dispatch Building
3. Discussion and Vote: Approval to Pay Invoice #1 in the Amount of \$37,273.32 to Town of Wilton Highway Department for Paving on Louden Road
4. Discussion and Vote: Approval to Pay Invoice #18-23556A-A to Alpine Environmental Services for Flower Shop Post-Demolition Inspection in the Amount of \$350.00
5. Discussion and Vote: Approval to Pay Invoice #49724 to Adirondack Security for City Hall Security in the Amount of \$1,685.56
6. Announcement: City Hall Renovation Progress Update
7. Announcement: 2019 Paving Schedule Completed Streets

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization to Pay Invoice to Watkins Springs Co. in the Amount of \$2,203.19
2. Discussion and Vote: Authorization to Pay Invoice to BPI Mechanical in the Amount of \$1,783.70
3. Discussion and Vote: Authorization for Mayor to Sign DCJS Use & Dissemination Agreement
4. Set Public Hearing: To Amend Chapter 101 of the City Code, Dogs and Other Animals with Respect to Urgent Veterinary Care
5. Set Public Hearing: To Amend Chapter 216 of the City Code, Temporary Structures, with Respect to Tent Permits
6. Discussion and Vote: To Amend Chapter 163 of the City Code, Pedalbuses, with Respect to Fingerprinting Pedalbus Owners and Operators
7. Discussion: To Approve Proposed Pedalbus Pick-Up & Drop-Off Locations
8. Set Public Hearing: To Amend Chapter 225 of the City Code with Respect to Traffic Control & Parking on Regent Street, Marion Place, and Cottage Place

SUPERVISORS

Matt Veitch

1. National Association of Counties Conference Recap
2. County Trails Committee
3. Saratoga Casino Hotel Foundation

Tara Gaston

1. NACo Annual Conference
2. August Schedule

ADJOURN



August 6, 2019

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

EXCUSED: Anthony Scirocco, Commissioner of DPW
Maire Masterson, Deputy Commissioner, Accounts

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

2020 – 2025 Capital Budget and Program

Mayor Kelly opened the public hearing at 6:51 p.m.

Mayor Kelly advised the capital budget and program was submitted to the Accounts Department for review and can also be found on the City's webpage.

Tara Chahhabra of 82 Regent Street stated she didn't see funding for the purchase of property for a homeless shelter.

Mayor Kelly concluded the public hearing at 6:54 p.m. and left it open.

Amend Capital Budget – Complete Streets Greenbelt Project

Mayor Kelly opened the public hearing at 6:54 p.m.

Mayor Kelly advised the City received a \$8,000 grant from the AARP Community Challenge Grant Program for the Henry Street PILOT Project.

No one spoke.

Mayor Kelly closed the public hearing at 6:54 p.m.

Amend Chapter 163 - Pedalbuses

Mayor Kelly opened the public hearing at 6:54 p.m.

Commissioner Martin advised they are revising the code to allow the Police Department to fingerprint pedibus owners and operators. This is to come into compliance with DCJS standards.

No one spoke.

Mayor Kelly closed the public hearing at 6:55 p.m.

Amend Chapter 225 – Parking on Israel Lane

Mayor Kelly opened the public hearing at 6:55 p.m.

Commissioner Martin advised they are proposing no parking on Israel Lane on both sides for the first 100 feet from the intersection with Division Street.

No one spoke.

Mayor Kelly closed the public hearing at 6:56 p.m.

Liberty Affordable Housing

Mayor Kelly opened the public hearing at 6:56 p.m.

Commissioner Franck advised reports have not been received from the applicant. This item will remain open.

Mayor Kelly concluded the public hearing at 6:57 p.m. and left it open.

Local Law #2 of 2019 - Pedalbuses

Mayor Kelly announced this public hearing has been pulled from the agenda.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:01 p.m.

Darlene McGraw of Saratoga Springs stated people are speeding down Jefferson Street.

Chris Mathiesen of Saratoga Springs stated he previously made comments about the Morgan Street issue. Vince DeLeonardis stated the County and City Planning Boards agreed that the zoning changes for Morgan Street are consistent with the Comprehensive Plan; which is true. This is why the Comprehensive Plan needs to be amended, to take into consideration the full impact that change would have on that neighborhood.

Art Holmberg of Sustainable Saratoga has been a strong proponent of the inclusionary zoning ordinance. He would like to see that brought up again and duplicate what is happening around the country in other cities.

Mayor Kelly closed the public comment period at 7:06 p.m.

PRESENTATIONS

Flat Rock Centre Project Update

Mike Ingersoll of the LA Group advised they are here to talk about phase 1 tonight. Phase 2 has yet to be determined. There are 2 entrance points – Ellsworth Jones and High Rock. There will be a person on site during events. The structure will house up to 600 cars. Pedestrians can cross the street with a bridge connector. They decided to go with flat floors rather than ramped floors so re-utilization of space is possible. Ceiling heights in the garage are 13.5 feet. (copy of presentation attached)

Commissioner Franck asked if there has been any discussion of a traffic light with the additional vehicular and pedestrian traffic.

Mike Ingersoll advised that area is an entrance only. They have not been told that a light is warranted.

Commissioner Martin offered to make their traffic manager available to speak with them about this if they wish. He asked them to consider the mobility of the general public from High Rock Avenue to Maple Avenue.

Recreation Master Plan

John Hirliman of the Recreation Department advised the Recreation Master Plan has been completed.

Art Thatcher of Green Play stated the purpose is to serve as a road map to the community. They did focus groups, surveys, and gap analysis. As population changes, the methods in which you communicate must change. They identified 3 goal areas: organizational enhancement; programs and service delivery; and facilities and amenities. An existing conditions report was completed by the LA Group including estimated costs for improvements they identified.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 7/15/19 Pre-Agenda Meeting Minutes
2. Approval of 7/16/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
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11. Approve Warrant – 2019 19AUG1 \$1,039,632.17

Ayes – All

MAYOR'S DEPARTMENT

Announcement: Marylou Whitney Park

Mayor Kelly announced Marylou Whitney dedicated the Centennial Park in 2015 to the City of Saratoga Springs in honor the City's first 100 years. On August 2nd the City announced its rededication of this part to honor and remember Marylou Whitney – Centennial Park is now Marylou Whitney Park. There is a plaque marking the designation.

Appointments: Zoning Board of Appeals

Mayor Kelly appointed Christopher Hempstead as an alternate effective 8/6/19- 12/31/20. Gage Simpson was also appointed as a full time new member effective 8/6/19 – 12/31/19.

Appointment: Planning Board

Mayor Kelly appointed Lexi B to the Planning Board.

Appointment: Board of Plumbing Examiners

Mayor Kelly re-appointed Kevin Potter for a full term effective 8/7/19 – 8/6/22.

Discussion and Vote: Appointment: Special Assessment District (Downtown) (19-341)

Mayor Kelly recommended the re-appointment of Maryann Barker to the Special Assessment District for a 4-year term from the date her term expires through 7/31/23.

Mayor Kelly moved and Commissioner Martin seconded to approve the re-appointment of Maryann Barker to the Special Assessment District – Downtown for a 4 year term running from 8/1/19 – 7/31/23.

Ayes – All

Discussion and Vote: Appointment: City Center Authority (19-342)

Mayor Kelly recommended the re-appointment Richard Higgins to the City Center Authority from the date his term expires through 6/20/25.

Mayor Kelly moved and Commissioner Madigan seconded to approve re-appointment of Richard Higgins to the City Center Board for a full 6-year term running 6/21/19 – 6/20/25.

Ayes – All

Discussion and Vote: Appointment: Civil Service (19-343)

Mayor Kelly recommended the appointment of David Snyder to the Civil Service Commission to complete the term of a member who resigned. His term will run from 8/6/19 – 5/20/20.

Mayor Kelly moved and Commissioner Franck seconded to appoint David Snyder to the Civil Service Commission for the term running from 8/6/19 – 5/20/20.

Ayes – All

Discussion and Vote: Capital Budget Amendment to Complete Streets Greenbelt (#1240) for AARP Grant in the Amount of \$8,000 for Henry Street Demonstration Project (19-344)

Mayor Kelly stated the City accepted an \$8,000 grant for the Henry Street PILOT Project. This project will showcase and evaluate a contraflow cycle track and changing a 2-way street into a 1-way street.

Mayor Kelly moved and Commissioner Martin seconded to approve the capital budget amendment to the Complete Streets Greenbelt Project #1240 for the AARP Grant in the amount of \$8,000 for the Henry Street Demonstration Project.

Roll Call:

**Commissioner Franck - Aye
Commissioner Madigan - Aye
Commissioner Martin- Aye
Mayor Kelly - Aye**

Discussion and Vote: Capital Budget Amendment to “12 Land Purchase Kayderoseros” (#1194) in the Amount of \$6,500 Decrease (19-345)

Mayor Kelly advised this is to decrease the capital budget by the amount of \$6,500 and correct it so that it matches the amount received.

Mayor Kelly moved and Commissioner Madigan seconded to approve the capital amendment to the 12 land purchase Kayderoseros #1294, which is a decrease in the amount of \$6,500.

Roll Call:

**Commissioner Franck - Aye
Commissioner Madigan - Aye
Commissioner Martin - Aye
Mayor Kelly - Aye**

Discussion and Vote: Authorization to Pay Invoice Without a Purchase Order (part) in the Amount of \$3,690 to Landmark Archaeology, Inc. to Complete Archaeological Data Recovery – Waterfront Park (19-346)

Mayor Kelly stated this is to complete the project pursuant to the state requirements.

Mayor Kelly moved and Commissioner Martin seconded to approve to authorize the payment of invoice without a purchase order in the amount of \$3,690 to Landmark Archaeology, Inc. to Complete Archaeological Data Recovery – Waterfront Park as included with this agenda.

Ayes – All

Discussion and Vote: Authorization to Pay Invoice for Mileage Reimbursements in the Amount of \$57.54 (19-347)

Mayor Kelly advised this is for mileage reimbursement processed a few days after the 30-day deadline as stated in the Purchasing Policy.

Mayor Kelly moved and Commissioner Franck seconded to approve authorization to pay invoice – mileage reimbursements in the amount of \$57.54 as included with this agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Subordination Agreement with Pioneer Savings Bank, Van Hall Holdings, LLC, et.al (19-348)

Mayor Kelly stated this is in connection with a \$50,000 loan from the City through the City Loan Fund.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign subordination agreement with Pioneer Savings Bank, Van Hall Holdings, LLC, ET. Al as included with this agenda.

Ayes – All

Discussion and Vote: Resolution for Geyser Trail “Authorizing the Implementation and Funding in the First Instance 100% of the Federal-Aid and State “Marchiselli” Program – Aid Eligible Costs of Transportation Federal-Aid Project, and Appropriating Funds Therefore”, Required by the Department of Transportation (19-349)

Mayor Kelly advised this resolution is required by the Department of Transportation in order to grant funding requirements to be complete. The bidding process can begin and construction can start this fall. The City will be reimbursed for all but 20% of the cost of the project.

Mayor Kelly moved and Commissioner Madigan seconded to approve the resolution for Geyser Trail authorizing implementation and funding in the first instance 100% of the federal aid and state Marchiselli Program – Aid eligible cost of transportation federal aid project and appropriating funds therefore as included with the agenda.

Ayes – All

Discussion and Vote: Resolution: Authorizing the City to Join Saratoga County as Part of an Entitled Urban County Under the Community Development Block Program and Authorizing the Mayor to Execute All Required Cooperation Agreements in Connection Therewith (19-350)

Mayor Kelly moved and Commissioner Madigan seconded to approve the resolution authorizing the City to join Saratoga County as part of an entitle Urban County under the Community Development Block Program and authorize the mayor to execute all required cooperation agreements in connection therewith as included with the agenda.

Ayes – All

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Postler & Jaeckle Corp. for Ice Rink Chiller (19-351)

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign agreement with Postler & Jaeckle, Corp. for the ice rink chiller as included with the agenda.

Ayes – All

Proclamation: The Capital Region Immigrants' Day

Mayor Kelly stated the mayors of Albany, Schenectady, Troy, and Saratoga Springs have been asked to declare Sunday, August 18th as Capital Region Immigrants' Day.

Mayor Kelly read the following into the record:

A PROCLAMATION OF THE CITY OF SARATOGA SPRINGS, NEW YORK

WHEREAS, for more than 200 years generations of people from every country in the world have been welcome in America. Even before the United States was a nation, people came here to be free – free to believe what they chose and to speak out as they chose, free from persecution and punishments by unjust governments, free to make the best lives they could for themselves and for their families, and to leave behind all the injustice in their lives in search of something better than they had ever known before.

WE DEDICATE THIS DAY as both a celebration of our national diversity and an solemn reminder of how much we owe the people who came here from around the world to settle here. They have strengthened our belief in freedom and opportunity, brought new energy and new ideas, and renewed our hope for future generations.

Let us always remember that the way we consider them reflects the way we consider our American ideals. I am pleased and honored to join with other cities in our Capital Region in proclaiming August 18, 2019 as CAPITAL REGION IMMIGRANTS' DAY.

ACCOUNTS DEPARTMENT

Announcement: 2020 – 2021 Enhanced STAR Income Level

Commissioner Franck announced the new Enhanced STAR income level for 2020 – 2021 is \$88,050. If you have any questions, please feel free to contact the Assessment Office at 518-587-3550 ext. 2552.

Discussion and Vote: Authorization for Mayor to Sign Change Order with General Code for Contract Certificate of Insurance Program (19-352)

Commissioner Franck advised this will allow the City Clerk's Office and the Office of Risk and Safety to provide universal access to Laserfiche databases and create a contract calendar. The Laserfiche system will allow us to know when contracts are expiring and notify the appropriate department so they may be renewed or re-bid.

Commissioner Franck moved and Commissioner Martin seconded to authorize the mayor to sign change order with General Code for the contract and certificate of insurance program in the amount of \$8,519.

Ayes - All

Discussion and Vote: Authorization to Pay National Safety Council Invoice #1687220 in the Amount of \$2,760 for Defensive Driving Course (19-353)

Commissioner Franck advised this course was provided for the Fire Department and civilian employees and provides a credit towards the City's insurance program.

Commissioner Franck moved and Commissioner Martin seconded to approve payment of invoice #1687220 to National Safety Council in the amount of \$2,760.

Ayes - All

Award of Bid: Extension of Bid for Integrated Pest Management Services to Absolute Pest Control, Inc. (19-354)

Commissioner Franck moved and Commissioner Madigan seconded to extend the bid for Integrated Pest Management Services to Absolute Pest Control, Inc. for an additional year under the same terms, conditions, and prices.

Ayes – All

Award of Bid: Weibel Ice Rink Chiller Replacement to Postler and Jaeckle Corp. (19-355)

Commissioner Franck moved and Commissioner Madigan seconded to award the bid for the Weibel Ice Rink Chiller Replacement to Postler and Jaeckle Corp. in the amount of \$264,950.

Ayes - All

FINANCE DEPARTMENT

Announcement: 2020 Budget Kickoff

Commissioner Madigan announced the 2020 call letter was sent out July 18th. All worksheets are due back on August 14th. The comprehensive budget will be presented on October 1st.

Discussion: 2nd Quarter 2019 Financial Report

Commissioner Madigan advised that this report is prepared on a cash basis and no adjustments have been made for receivables or payables.

Revenue:

- The Finance Office reviewed property tax payments made as of 06/30/19 and 69% has been collected or \$11,335,047. Last year at this time, 73% was collected. Historically collection rates for the second quarter have averaged 70%.V
- VLT aid payment of \$2,325,592 was received on June 30th
- Sales Tax figures include only four months since May and June collections are not distributed. Amount received as of 06/30/19 was \$4,243,010 and as of 06/30/18 it was \$3,814,814.
- Occupancy tax receipts are slightly higher than in 2018 and are expected to meet 2019 adopted budget.
- Ambulance Transport fees as of 06/30/19 were \$573,894 and were \$694,447 as of 06/30/18.
- As of June 30th Mortgage Tax receipts are consistent with the prior year. Mortgage Tax will most likely meet the \$1,300,000 budgeted for 2019.

Expenses:

- Liability insurance has been paid in full for the year.
- Most departments' total expenses are running at about 47%, which is consistent with prior years.
- Retirement expenses have only been paid for 3 months of 2019 with the remaining 9 months to be paid in December.

Discussion and Vote: Authorization for the Mayor to Sign the National Grid Notification Letter (19-356)

Commissioner Madigan advised this is part of a across department sustainability effort. This is a non-binding request to continue moving forward on the City's potential acquisition of our National Grid owned streetlights. If the City doesn't lock into the price now, they may have to wait up to a year to get another price from National Grid.

Commissioner Madigan moved and Commissioner Martin seconded to approve the mayor to sign the National Grid notification letter as distributed with the agenda.

Ayes – All

Discussion and Vote: Authorization for the Mayor to Sign Renewal Agreement with NYSTEC for IT and Smart City Services (19-357)

Commissioner Madigan advised this agreement includes a broader scope including security related projects.

Commissioner Madigan moved and Commissioner Martin seconded to approve the mayor to sign renewal agreement with NYSTEC for IT and Smart City services as distributed with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Addendum Two with Mesick, Cohen, Wilson, Baker Architects, LLP (19-358)

Commissioner Madigan stated this addendum covers the additional work to coordinate the finance renovation with the larger City Hall project.

Commissioner Madigan moved and Commissioner Franck seconded to approve the mayor to sign addendum two with Mesick, Cohen, Wilson, Baker Architects, LLP as distributed with the agenda.

Ayes - All

Discussion and Vote: Donations Downtown Special Assessment District (19-359)

Commissioner Madigan advised the list of donations is attached to the agenda.

Commissioner Madigan moved and Commissioner Franck seconded to approve to accept the way-finding signage donations for a total of \$14,050 on behalf of the Downtown Special Assessment District. The detailed list was previously distributed with the agenda.

Ayes – All

Discussion and Vote: Budget Amendment – Capital (Decrease) 12 Land Purchase Kayderoseros (19-360)

Commissioner Madigan moved and Commissioner Martin seconded to approve the budget amendment (decrease) – 12 Land Purchase Kayderoseros as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Amendment – Capital (Increase) Complete Streets Greenbelt Trail Accept Grant (19-361)

Commissioner Madigan moved and Commissioner Franck seconded to approve the budget amendment capital (increase) Complete Streets Greenbelt Trail Accept Grant as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Transfers – Contingency (19-362)

Commissioner Madigan advised the balance in contingency before this transfer is \$115,751.67; after the transfer \$92,986.67 will remain.

Commissioner Madigan moved and Commissioner Martin seconded to approve the budget transfers – contingency as previously distributed with the agenda.

Ayes – All

Discussion and Vote: Budget Amendment – City Center Use of Fund Balance (19-363)

Commissioner Madigan moved and Commissioner Franck seconded to approve the budget amendment – City Center use of fund balance as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Transfer – Payroll (19-364)

Commissioner Madigan moved and Commissioner Franck seconded to approve the budget transfer – payroll as previously distributed with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Mayor Kelly is reading Commissioner Scirocco's agenda in his absence.

Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with BlueScope Construction for DPW Dispatch Building (19-365)

Mayor Kelly advised the change order is in the amount of \$34,330 for additional backfill and excavation at the new dispatch-building site.

Mayor Kelly moved and Commissioner Franck seconded to have mayor sign change order #2 with BlueScope Construction in the amount of \$34,330 for the additional excavation and backfill at the DPW dispatch-building site.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contract with QC/QA Laboratories, Inc. for DPW Dispatch Building (19-366)

Mayor Kelly advised this agreement is not to exceed \$10,000 and for special engineering inspections and construction material testing at the new dispatch site.

Mayor Kelly moved and Commissioner Franck seconded for the mayor to sign a contract with QC/QA Laboratories, Inc. in the amount not to exceed \$10,000 for the DPW dispatch building.

Ayes – All

Discussion and Vote: Approval to Pay Invoice #1 in the Amount of \$37,273.32 to Town of Wilton Highway Department for Paving on Loudon Road (19-367)

Mayor Kelly advised this invoice is a result of the partnership between the City of Saratoga Springs DPW and the Town of Wilton Highway Department to pave Loudon Road. CHIPS funding was used.

Mayor Kelly moved and Commissioner Madigan seconded to pay invoice #1 in the amount of \$37,273.32 to the Town of Wilton Highway Department for the paving of Loudon Road.

Ayes - All

Discussion and Vote: Approval to Pay Invoice #18-23556A-A to Alpine Environmental Services for Flower Shop Post-Demolition Inspection in the Amount of \$350.00 (19-368)

Mayor Kelly advised this invoice is for asbestos visual inspection of the flower shop post demolition.

Mayor Kelly moved and Commissioner Madigan seconded to approve payment of invoice #18-23556A-A in the amount of \$350.00 to Alpine Environmental for post demolition inspection.

Ayes - All

Discussion and Vote: Approval to Pay Invoice #49724 to Adirondack Security for City Hall Security in the Amount of \$1,685.56 (19-369)

Mayor Kelly advised this invoice is for the replacement of in the server room, which was struck by lightning. This is covered by the insurance claim.

Mayor Kelly moved and Commissioner Madigan seconded for approval to pay invoice \$49724 in the amount of \$1,685.56 to Adirondack Security for City Hall.

Ayes - All

Announcement: City Hall Renovation Progress Update

Mayor Kelly read a note from Commissioner Scirocco regarding City Hall reconstruction project. All contractors have started work in City Hall. The demolition portion is nearly completed. As of today, the project is operating under 2 phases. The ground and first floors are scheduled to be completed to be occupied by end of this year. The remaining floors will be completed by end of March 2020.

Announcement: 2019 Paving Schedule Completed Streets

Mayor Kelly announced the streets that have been completed as part of the paving project for 2019.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization to Pay Invoice to Watkins Springs Co. in the Amount of \$2,203.19 (19-370)

Commissioner Martin advised this is for the repair of one of the fire trucks.

Commissioner Martin moved and Commissioner Madigan seconded to authorize payment of \$2,203.19 to Watkin Spring for repairs to a piece of fire apparatus.

Ayes – All

Discussion and Vote: Authorization to Pay Invoice to BPI Mechanical in the Amount of \$1,783.70 (19-371)

Commissioner Martin advised is for repairs to part of the plumbing system in the Police Department.

Commissioner Martin moved and Commissioner Madigan seconded to authorize payment of \$1,783.70 to BPI Mechanical for plumbing repairs in the Police Department.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign DCJS Use & Dissemination Agreement (19-372)

Commissioner Martin advised this is to allow the Police Department to fingerprint pedalbus owners and drivers.

Commissioner Martin moved and Commissioner Madigan seconded to authorize the mayor to sign an agreement with the New York State Division of Criminal Justice Service to allow Saratoga Springs Police Department to fingerprint pedalbus owners and drivers.

Ayes - All

Set Public Hearing: To Amend Chapter 101 of the City Code, Dogs and Other Animals with Respect to Urgent Veterinary Care

Commissioner Martin set a public hearing for Tuesday, August 20, 2019 at 6:50 p.m.

Set Public Hearing: To Amend Chapter 216 of the City Code, Temporary Structures, with Respect to Tent Permits

Commissioner Martin set a public hearing for Tuesday, August 20, 2019 at 6:50 p.m.

Discussion and Vote: To Amend Chapter 163 of the City Code, Pedalbuses, with Respect to Fingerprinting Pedalbus Owners and Operators (19-373)

Commissioner Martin moved and Commissioner Madigan seconded to authorize the changes to section 163 of the City Code as distributed to the Council.

Ayes - All

Discussion: To Approve Proposed Pedalbus Pick-Up & Drop-Off Locations

Commissioner Martin pulled this item from his agenda.

Set Public Hearing: To Amend Chapter 225 of the City Code with Respect to Traffic Control & Parking on Regent Street, Marion Place, and Cottage Place

Commissioner Martin set a public hearing for Tuesday, August 20, 2019 at 6:50 p.m.

SUPERVISORS

Matt Veitch

National Association of Counties Conference Recap

Supervisor Veitch reported while attending the National Association of Counties Conference he watched a video on human trafficking. He also attended the Community Economic and Workforce Committee meeting where they passed 15 resolutions.

County Trails Committee

Supervisor Veitch reported they are still in the process of working on County bike routes.

Saratoga Casino Hotel Foundation

Supervisor Veitch reported they will be meeting on Monday morning to develop their schedule.

Tara Gaston

NACo Annual Conference

Supervisor Gaston reported she serves on the Resilient Counties Committees. One of their big concerns is broadband and cellular access. There was question on FEMA's funding, as they are moving towards not paying out disaster money if you have not engaged in pre-disaster mitigation planning. In the Health Counties Committee, they talked about community action plans. She connected with a company based in New York called Community Solutions. They work with municipalities to evaluate their homeless population and the best plan for them. She was also appointed vice-chair of the Energy Committee.

August Schedule

Supervisor Gaston reported committee meetings this week include: Human Resources, Health and Social Services, and Legislative.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:51 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 9/3/19
Vote: 4 - 0