



September 6, 2023

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
9:00 AM

PRESENT: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts
Jim Montagnino, Commissioner of Public Safety

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner of Finance
Stacy Connors, Deputy Commissioner of Accounts
Joe O'Neill, Deputy Commissioner of Public Works

EXCUSED: Jason Golub, Commissioner of Public Works

Jason Tetu, Deputy Commissioner of Public Safety

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 9:00 a.m.

PUBLIC HEARINGS

1. Amend Capital Budget for Skate Park – no comments.
2. 2024 – 2029 Capital Program and Budget – no comments.

PRESENTATION

1. 2024 – 2029 Capital Program and Budget Recommendations

CONSENT AGENDA

1. Approval of 8/11/2023 Pre-Agenda Meeting Minutes
2. Approval of 8/15/2023 City Council Meeting Minutes
3. Approve Mid-Warrant 2023, 23MWAUG4 \$32,510.35
4. Approve Mid-Warrant 2023, 23MWAUG3 \$40,156.87
5. Approve Warrant 2023, 23SEP1 \$3,352,565.11
6. Approve Payroll 09/01/2023 \$469,691.23
7. Approve Budget Amendments - Regular
8. Approve Payroll 08/25/2023 \$777,010.09
9. Approve Budget Transfers – Regular
10. Approve Payroll 08/18/2023 \$509,276.82
11. Approve Budget Transfers - Revenue

No comments.

MAYOR'S DEPARTMENT

Mayor's Recognition: Ben & Jerry's Employees and SSPD Personnel

No comments.

Discussion and Vote: Approve the 2024 – 2029 Capital Program and Budget Recommendations Submitted by the Capital Committee

No comments.

Set Public Hearing: Local Law No. 4 of 2023: Amend UDO to Correct Errors and Omissions

No comments.

Announcement: Public Comment Period for City's Draft Consolidated Annual Performance and Evaluation Report to HUD will be Open Until September 20th

Mayor Kim advised this relates to the CDBG program.

Announcement: Truck Traffic Study Scheduled for Saratoga Springs by CRTC Transportation Council

No comments.

Discussion and Vote: Authorization for Mayor to Sign Utility Crossing Agreement from CHPE

No comments.

Discussion and Vote: Authorization for Mayor to Sign Grant License Agreement for 569 North Broadway

No comments.

Discussion and Vote: Authorization for Mayor to Sign Grant License Agreement for 137 Woodlawn Avenue

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order to Pillar Designs Studios, LLC for East Side Skate Park

No comments.

Discussion and Vote: Authorization for the Mayor to Sign the Co-Sponsor Pickleball Workshop Agreement with Peter Bojarczuk

No comments.

Discussion and Vote: Authorization to Pay Invoice to Velesa Sports, Inc. dba Sparx Hockey

No comments.

Discussion and Vote: Authorization to Pay Invoices Totaling \$3,572 to Kirby, Eisner & Curley, LLP

No comments.

Discussion and Vote: Authorization for Mayor to Sign Cardona's Market, Washington St. – License and Easement as per Planning Board Approval

Mayor Kim advised this has been recommended by the City's Planning Board.

Discussion and Vote: Resolution Re: Additional Legal Fees for Former Mayor Meg Kelly

Mayor Kim advised this is in relation to the Attorney General's investigation.

Discussion and Vote: Accept \$950.00 from USTA Eastern Growing Tennis Together

No comments.

Discussion and Vote: Appoint ATC Representative to the Downtown Special Assessment Board

No comments.

Mayor Kim advised he will be adding another item to his agenda: another Discussion and Vote: Appointment to Special Assessment District.

ACCOUNTS DEPARTMENT

Award of Bid: Extension of Bid for Fabrication and Welding Services to Bonacio Construction, Inc.

No comments.

Announcement: Cannabis Dispensary Update

Commissioner Moran advised he will provide information from the state standpoint and the Cannabis Grower's Showcase.

Announcement: Café Lena Medical Clinic Popup

No comments.

Announcement: COVID-19

Commissioner Moran stated he has contacted the County and materials are forthcoming.

Announcement: Business Milestones

No comments.

Announcement: Special Events

No comments.

FINANCE DEPARTMENT

Announcement: Update on City Finances

No comments.

Announcement: Update on Participatory Budgeting

No comments.

Announcement: Appointment of Jennifer Ferriss to Climate Smart Task Force

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum #1 with CloudNavigator, Inc. for Microsoft 0365

No comments.

Discussion and Vote: Authorization for Mayor to Sign Avaya Permissions Agreement for Phone Maintenance

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with FirstLight Fiber, Inc. for Veeam Cloud Connect, Storage for Veeam BRaaS

No comments.

Authorization for Mayor to Sign MOU with Skidmore College

Commissioner Sanghvi stated this is study on food security in downtown Saratoga Springs.

Discussion and Vote: Budget Amendment – Right Sizing

Commissioner Sanghvi advised this is for Camp Saradac counselors.

Discussion and Vote: Budget Amendments – City Center

No comments.

Discussion and Vote: Budget Transfers – Fund Balance

No comments.

Discussion and Vote: Budget Transfers – Payroll & Benefits

No comments.

Discussion and Vote: Budget Amendments – Payroll & Benefits

No comments.

PUBLIC WORKS DEPARTMENT

Deputy O'Neill presented Commissioner Golub's agenda in his absence.

Discussion and Vote: Authorization for Mayor to Sign Contract with Chemrite, Inc. for Sodiumsilico Fluoride

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Milton Cat for Caterpillar Backhoe

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Bonacio Construction, Inc. – Metal Shop for Fabrication and Welding Services

No comments.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Proposed New “Call In” Rate for the Part Time Traffic Control Technician

Commissioner Montagnino advised he is proposing \$50 per hour for the first two hours then going to the regular rate of pay.

Discussion and Vote: Authorization for the Mayor to Sign the Public Information Finding (PIF) for the Transportation Improvement Program (TIP) Grant

Commissioner Montagnino advised this is for installation of ADA compliant signals. There are a total of 12 signals.

Discussion and Vote: Accept Contribution of \$325 from Nancy and Jim Montagnino for the City Fees for the Production of Brigadoon in the Park by Home Made Theater on September 10, 2023

No comments.

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with the Saratoga Springs City School District for School Resource Officers

Commissioner Montagnino advised this is for two years.

SUPERVISORS

Mayor Kim advised Supervisor Veitch has one item on his agenda – Saratoga County Bike Routes.

Mayor Kim stated there will be an executive session regarding pending litigation. In addition, the resolution passed for parking restrictions near the high school may be incorrect.

Commissioner Moran stated he does not recall Joseph Street being included in the list of streets for restrictions.

ADJOURN

There being no further business, the meeting adjourned at 9:16 a.m.

Respectfully submitted,

Lisa Ribis
Secretary to the City Council
Approved: 9/19/2023 Vote: 5 - 0