



September 7, 2021

**CITY OF SARATOGA SPRINGS**  
**City Council Meeting**

**7:00 PM**

6:55 PM - P.H. – Amend 2021 Capital Program  
– Fire Station #3  
P.H. – 2022 Capital Program and  
Budget

**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO FLAG**

**PUBLIC COMMENT PERIOD / 15 MINUTES**

**PRESENTATION**

**CONSENT AGENDA**

1. Approval of 8/16/2021 Pre-Agenda Meeting Minutes
2. Approval of 8/17/2021 City Council Meeting Minutes
3. Approval of 8/17/2021 UDO Workshop Meeting Minutes
4. Approval of 8/24/2021 UDO Workshop Meeting Minutes
5. Approve Budget Transfers - Regular
6. Approve Budget Amendments – Capital and Debt Service for Interest
7. Approve Budget Amendments – Insurance Reimbursement
8. Approve Budget Amendments – Regular (Increases)
9. Approve Payroll 8/20/21 \$415,927.66
10. Approve Payroll 8/27/21 \$665,815.59
11. Approve Payroll 9/3/21 \$416,322.04
12. Approve Mid-Warrant – 2021 21MWSEP1 \$65,198.29
13. Approve Mid-Warrant – 2021 21MWAUG2 \$106,107.78
14. Approve Warrant – 2021 21SEP1 \$462,970.08

**MAYOR'S DEPARTMENT**

1. Discussion: "The Open Meetings Law"
2. Announcement: 9/11 Remembrance Ceremony
3. Announcement: UDO Next Steps and Schedule
4. Discussion and Vote: Approve the Requested 2022 – 2027 Capital Program
5. Discussion and Vote: Mayor to Request Contract Extension of Eighteen (18) Month with Department of Environmental Conservation for the Saratoga Greenbelt Trail Downtown Connector
6. Discussion and Vote: Intermunicipal Agreement for Animal Shelter Services Rendered
7. Discussion and Vote: Accept ICLEI-Local Governments for Sustainability Membership Fee Donation from Rayna Caldwell

8. Discussion and Vote: Appointment to Zoning Board of Appeals
9. Discussion and Vote: SEQRA Evaluation Regarding Sale of Vacant Property
10. Discussion and Vote: Authorize the Mayor to Execute Contract for Sale of Vacant Property
11. Discussion and Vote: Authorization for Mayor to Execute Stipulation, Settlement Agreement and Release Re: The Algonquin Building, LLC vs. City of Saratoga Springs

#### **ACCOUNTS DEPARTMENT**

1. Award of Bid: Firehouse #3 Construction Management to Heuber-Breuer Construction Company
2. Award of Bid: Sale of Vacant Property at Henry Street & Caroline Street
3. Award of Bid: Water Distribution Pipe Replacement Project Phase 1 to Carver Construction
4. Set Public Hearing: Zoning Amendment for Weibel Avenue PUD

#### **FINANCE DEPARTMENT**

1. Discussion and Vote: Authorization for the Mayor to Sign Agreement with DCT (Dynamic Communication Training aka Restorative Justice) for Mediation and Communication Services
2. Discussion and Vote: Authorization for the Mayor to Sign Agreement with Timothy Taylor (Scheinmann Neutrals) for Mediation and Communication Services
3. Update: ESD/NYSTEC Connected Wi-Fi/Smart Street Lights & Smart Cities
4. Update: 2022 Budget
5. Discussion and Vote: Bond Resolution – East Side Fire and EMS Facility
6. Discussion and Vote: Authorization for Mayor to Sign Agreement with City Center
7. Discussion and Vote: Resolution for the Use of Reserve for the Payment of Bonded Indebtedness
8. Discussion and Vote: Resolution for the Use of Reserve for Water System Capital Improvements
9. Discussion and Vote: Authorization for Mayor to Sign Release from MEGA Agreement Re: Community Choice Aggregation
10. Discussion and Vote: Resolution for FT Non-Union Employees – Annual Review
11. Discussion and Vote: Resolution to Replenish the Refund of Prior Year Taxes
12. Discussion and Vote: Resolution to Replenish the Retirement Reserve
13. Discussion and Vote: Resolution to Replenish the Insurance Reserve
14. Discussion and Vote: Resolution to Replenish the Reserve the Payment of Bonded Indebtedness
15. Discussion and Vote: Resolution to Replenish the Assigned for IT Projects
16. Discussion and Vote: Authorization for Mayor to Sign Contract with Constellation Energy for Electric Rates
17. Discussion and Vote: Authorization for Mayor to Sign Contract with Sprague Operating Resources, LLC for Natural Gas Rates
18. Discussion and Vote: Authorization for the Mayor to Sign Master Subscription Agreement (REVSD) with Granicus, LLC for “Peak Agenda Management”
19. Discussion and Vote: Authorization for Mayor to Sign Addendum #4 to Crown Castle, Inc. Agreement for DPW Garage and Recreation Center Services
20. Discussion and Vote: Budget Transfers – Payroll
21. Discussion and Vote: Budget Amendments – Payroll

#### **PUBLIC WORKS DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to Sign Addendum #1 with Morbark, LLC
2. Discussion and Vote: Authorization for Mayor to Sign Assignment/Transfer Clause with PlanIT Geo, Inc.
3. Discussion and Vote: Authorization for Mayor to Sign Contract with HL Gage Sales, Inc. for Parts and Service for International Dump
4. Discussion and Vote: Authorization for Mayor to Sign Contract with Care Environmental Corp. for Package and Disposal According to NYSDEC of Hazardous Waste
5. Discussion and Vote: Authorization for Mayor to Sign Contract with Carver Construction, Inc. for Water Distribution Pipe Replacement Project

6. Discussion and Vote: Authorization for Commissioner of Public Works to Sign Section 179D Energy Efficient Commercial Buildings Deduction Allocation Form with PASCO for Energy Efficient Tax Deduction
7. Discussion and Vote: Authorization for Approval for Revised Music Hall Rental Agreement
8. Discussion and Vote: Accept Donation from Prestwick Chase in the Amount of \$3,175
9. Discussion and Vote: Accept Donation from Thomas Walsh of a Skate Curb with an Estimated Value of \$30

#### **PUBLIC SAFETY DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to Sign Agreement with Hudson Valley Community College
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Hueber-Breuer Construction Co., Inc. for Consultant Support Services
3. Discussion and Vote: Authorization for Mayor to Sign Contract with Pittsfield Communications
4. Set Public Hearing: Amend Chapter 225, Article IX Schedules, Subsection, 225-94 Schedule XXIX: Alternate Side of the Street Parking
5. Announcement: Update on Police Reform Task Force

#### **SUPERVISORS**

Matt Veitch

1. Saratoga County 2022 Budget Process Update

Tara Gaston

1. Public Health Update
2. Emergency Services/Sheriff Consolidation Proposal
3. NYSAC Fall Seminar

#### **ADJOURN**



September 7, 2021

CITY OF SARATOGA SPRINGS  
City Council Meeting  
474 Broadway

7:00 PM

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Robin Dalton, Commissioner of DPS

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Deirdre Ladd, Deputy Commissioner of Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Joe O'Neill, Deputy Commissioner, DPW  
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**RECORDING OF PROCEEDING**

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

**PUBLIC HEARINGS**

Amend 2021 Capital Program – Fire Station #3

Mayor Kelly opened the public hearing at 6:57 p.m.

Commissioner Madigan advised they are not going to amend the capital program as they are going to bond the money. This is on her agenda later in the evening.

Mayor Kelly closed the public hearing at 6:58 p.m.

2022 Capital Program and Budget

Mayor Kelly opened the public hearing at 6:56 p.m.

No one spoke.

Mayor Kelly closed the public hearing at 6:57 p.m.

## **CALL TO ORDER**

Mayor Kelly called the meeting to order at 7:00 p.m.

## **PUBLIC COMMENT**

**Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.**

Mayor Kelly opened the public comment period at 7:01 p.m.

Halliday Hammond of Saratoga Springs stated she is upset, as the City has reached an all time low. At least 5 people who are Black Lives Activists were detained or arrested. A parent was grabbed in front of her two children. This is all about stopping the narrative and creating more divide.

Kristen Dart of Saratoga Springs came tonight regarding the open meetings law. If we can have people at SPAC with no mask requirements, people at restaurants with no masks, this body can hold a meeting in public with public access. Never has she felt more unwelcomed as she has in the past year.

Andrew Beatty of Saratoga Springs stated he has never seen anything like what he saw downstairs this evening. Watching the little boy cry in terror was a horror show.

Mayor Kelly closed the public comment period at 7:07 p.m.

## **PRESENTATION**

Lisa Shields, Deputy Mayor, presented the 2022 – 2027 capital budget and program. A hard copy is filed in the City Clerk's Office and a copy can be found on the web.

## **CONSENT AGENDA**

**Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:**

1. Approval of 8/16/2021 Pre-Agenda Meeting Minutes
2. Approval of 8/17/2021 City Council Meeting Minutes
3. Approval of 8/17/2021 UDO Workshop Meeting Minutes
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**Ayes – All**

## **MAYOR'S DEPARTMENT**

### Discussion: "The Open Meetings Law"

Vince DeLeonardis stated in March 2020 a state of emergency was declared by Governor Cuomo. Public bodies were able to hold public meetings remotely. We held our meetings via Zoom. June 24, 2021 the state of emergency was lifted by Governor Cuomo allowing meetings to be held in person. Last week, Governor Hochul passed a law last week allowing meetings to be held remotely. This is for the Council to consider going forward.

Commissioner Dalton stated she feels comfortable to continue to have meetings in person. She feels comfortable with the current set up of masks and plexiglass.

Commissioner Franck agreed with Commissioner Dalton.

Commissioner Madigan stated she would like to continue meeting in person. We will need to continue to monitor the rates.

Mayor Kelly stated the consensus is to continue in person.

### Announcement: 9/11 Remembrance Ceremony

Mayor Kelly announced the 9/11 ceremony will be held at 8:30 a.m. in the High Rock Park by the Tempered in Memory.

### Announcement: UDO Next Steps and Schedule

Vince DeLeonardis announced the four workshops with the Council have been completed. They focused on the areas the City Planning Board found to be inconsistent with the Comprehensive Plan. They will finalized the changes with Camiros. The final version will be released September 21, 2021, available to the public, and will be the subject of the public hearings on October 5<sup>th</sup> and October 19<sup>th</sup>. SEQRA will be done at the November 16<sup>th</sup> meeting and a vote will be taken.

### Discussion and Vote: Approve the Requested 2022 – 2027 Capital Program (21-347)

**Mayor Kelly moved and Commissioner Dalton seconded to approve the 2022 – 2027 capital program and budget recommendations submitted by the Capital Committee.**

Commissioner Madigan stated she would vote for the budget this year as it is a good time to bond. Historically she votes against the capital program but this year she will vote in the affirmative as long as people understand there could be changes to this. She may actually add to the capital budget.

**Ayes - All**

### Discussion and Vote: Mayor to Request Contract Extension of Eighteen (18) Month with Department of Environmental Conservation for the Saratoga Greenbelt Trail Downtown Connector (21-348)

Mayor Kelly advised this is for the greenbelt downtown connector. The contract term is from 3/8/17 – 3/7/22. The project is expected to go to bid this fall with construction commencing the spring of 2022. This extension is to push the completion date out to 9/7/2023.

**Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to request a contract extension of eighteen months for the contract with the Department of Environmental Conservation for the Saratoga Greenbelt Trail Downtown Connector DEC 01-C00363GG-3350000.**

**Ayes - All**

Discussion and Vote: Intermunicipal Agreement for Animal Shelter Services Rendered (21-349)

Mayor Kelly advised this is an annual agreement with Saratoga County for 2022.

**Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign the intermunicipal agreement for the shelter services rendered for the period of January 2, 2022 – December 31, 2022.**

**Ayes - All**

Discussion and Vote: Accept ICLEI-Local Governments for Sustainability Membership Fee Donation from Rayna Caldwell (21-350)

Mayor Kelly advised the Climate Smart Task Force has requested the City participate in the ICLEI – local governments for sustainability membership. The annual membership fee is \$1,200.

**Mayor Kelly moved and Commissioner Madigan seconded to accept the donation for one year to the ICLEI membership from Rayna Caldwell in the amount of \$1,200.**

**Aye - All**

Discussion and Vote: Appointment to Zoning Board of Appeals

Mayor Kelly appointed Shirley Poppel to the Zoning Board of Appeals as an alternate from 9/7/21 - 12/31/21.

Discussion and Vote: SEQRA Evaluation Regarding Sale of Vacant Property (21-351)

Vince DeLeonardis stated this lot is currently used for parking. The RFP set a minimum bid requirement. Only one bid was received. He read each question of the Part II SEQRA (short form) and provided the proposed answers (attached).

**Mayor Kelly moved and Commissioner Franck seconded for a SEQRA negative declaration since the proposed action will not result in any large and important impacts, and therefore, is one that will not have significant adverse impact on the environment.**

**Ayes - All**

Discussion and Vote: Authorize the Mayor to Execute Contract for Sale of Vacant Property (21-352)

**Mayor Kelly moved and Commissioner Dalton seconded to authorize the mayor to sign a contract for sale of the vacant property on the corner of Caroline and Henry Streets.**

**Ayes – All**

Discussion and Vote: Authorization for Mayor to Execute Stipulation, Settlement Agreement and Release Re: The Algonquin Building, LLC v. City of Saratoga Springs (21-353)

Vince DeLeonardis advised this parcel is being purchased for \$1.2 million plus reimbursement of the geotechnical survey in the amount of \$6,720.

**Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to execute the stipulation settlement agreement and release the Algonquin Building, LLC vs. the City of Saratoga Springs.**

**Ayes – All**

## ACCOUNTS DEPARTMENT

Award of Bid: Firehouse #3 Construction Management to Heuber-Breuer Construction Company (21-354)

Commissioner Franck advised this award of bid was recommended by the Department of Public Safety and has been approved by the city attorney.

**Commissioner Franck moved and Commissioner Dalton seconded to award the bid for Construction Management to Heuber-Breuer for an amount not to exceed \$595,320.**

**Ayes - All**

Award of Bid: Sale of Vacant Property at Henry Street & Caroline Street (21-355)

**Commissioner Franck moved and Commissioner Dalton seconded to award the bid for the sale of vacant property at Henry Street and Caroline Street to Frank J. Izzo in the amount of \$801,000.**

**Ayes - All**

Award of Bid: Water Distribution Pipe Replacement Project Phase 1 to Carver Construction (21-356)

**Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for water distribution pipe replacement project phase 1 to Carver Construction in the amount not to exceed \$1,934,435.**

**Ayes - All**

Set Public Hearing: Zoning Amendment for Weibel Avenue PUD

Commissioner Franck set a public hearing for Tuesday, October 5, 2021 at 6:55 p.m.

## FINANCE DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Agreement with DCT (Dynamic Communication Training aka Restorative Justice) for Mediation and Communication Services (21-357)

Commissioner Madigan advised mediation was mentioned with the ongoing tensions. She researched options and interviewed firms. Tonight she is looking to engage two immediately. The cap for the total of both of these agreements is \$35,000; this agreement is for up to \$20,000 on an as needed basis. She tried to reach out to Saratoga Black Lives Matters to verify they agree with this selection and to date have not heard back yet from her contact.

Commissioner Madigan asked these contracts be approved contingent upon receipt of their valid insurance.

**Commissioner Madigan moved and Commissioner Franck seconded to authorize the mayor to sign an agreement with DCT (Dynamic Communication Training) for mediation and communication services as included with the agenda. This approval is contingent upon obtaining satisfactory insurance documents.**

**Ayes - All**

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Timothy Taylor (Scheinmann Neutrals) for Mediation and Communication Services (21-358)

Commissioner Madigan advised this agreement is for up to \$15,000 on an as needed basis.



**Commissioner Madigan moved and Commissioner Franck seconded to authorize the mayor to sign an agreement with Timothy Taylor for mediation and communication services as included with the agenda. This approval is contingent upon obtaining satisfactory insurance documents.**

**Ayes - All**

Update: ESD/NYSTEC Connected Wi-Fi/Smart Street Lights & Smart Cities

Commissioner Madigan advised in spring 2021 the NYS Empire State Development (ESD) awarded to the City a grant in the amount of \$100,000. The goal of this project is to convert street lighting into newer more efficient LED lighting and add public Wi-Fi to pilot locations. To date, the Saratoga Springs Housing Authority and the Saratoga Springs Public Library have allowed their locations to be available for the pilot. The City's contribution is another \$40,000.

Update: 2022 Budget

Commissioner Madigan advised all requested budgets have been compiled, proofed, and sent to the departments with a summary overview. The estimated total amount for the 2022 requested general operating fund expenses is about \$57.65 million. There are 48 requests for new hires of which 46 are full time and 2 are part time. Matching \$57.65 million remains beyond our current outlook. She will not recommend a property tax increase this year above the property tax cap. The 2022 comprehensive budget will be presented at the October 5<sup>th</sup> City Council meeting. There will be two public hearings and several workshops before a final vote is taken.

Discussion and Vote: Bond Resolution – East Side Fire and EMS Facility (21-359)

Commissioner Madigan advised this has been in the capital budget for several years. We are now ready for the bond resolution and to authorize the Commissioner of Finance to bond money for this project. She has concerns that will be addressed such as the staffing model and the continued roll of Empire Ambulance.

**Commissioner Madigan moved and Commissioner Dalton seconded to approve the bond resolution – East Side Fire and EMS facility as included with the agenda.**

**Roll Call:**

**Commissioner Franck – Aye  
Commissioner Madigan – Aye  
Commissioner Scirocco – Aye  
Commissioner Dalton – Aye  
Mayor Kelly - Aye**

Discussion and Vote: Authorization for Mayor to Sign Agreement with City Center (21-360)

Commissioner Madigan advised the City Center is re-opening and finds itself in a cash flow deficit. The City is transferring \$250,000. They City Center was not able to obtain PPE.

**Commissioner Madigan moved and Commissioner Franck seconded to authorize the mayor to sign an agreement with the City Center as included with the agenda.**

**Ayes – All**

Discussion and Vote: Resolution for the Use of Reserve for the Payment of Bonded Indebtedness (21-361)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the resolution for the use of the reserve for the payment of bonded indebtedness as included with the agenda.**

**Ayes - All**

Resolution is as follows:

**RESOLUTION**

(For Expenditure of Reserve Fund for the Payment of Bonded Indebtedness)

WHEREAS, the City Council of the City of Saratoga Springs established the Reserve Fund for the Payment of Bonded Indebtedness on October 15, 2013 to accumulate moneys to finance the payment of bonded indebtedness as described in New York State General Municipal Law § 6-h; and

WHEREAS, on November 30, 2020, the City Council approved the 2021 Budget, which includes a Debt Service Fund Budget which reflects expenditures for principal and interest payments on various bonds for capital projects, and the revenues that support these expenditures. The 2021 Debt Service Fund Budget includes \$400,000 from the Reserve Fund for the Payment of Bonded Indebtedness; and

WHEREAS, these expenditure for principal and interest payments on various bonds for capital projects are in accordance with the purposes of the Reserve Fund for the Payment of Bonded Indebtedness;

NOW, THEREFORE, BE IT RESOLVED, that the above-described specific expenditure up to the amount of \$400,000, is hereby approved as authorized as in accordance with the Reserve Fund for the Payment of Bonded Indebtedness.

Discussion and Vote: Resolution for the Use of Reserve for Water System Capital Improvements (21-362)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the resolution for use of reserve for water system capital improvements as included with the agenda.**

**Ayes – All**

Resolution is as follows:

**RESOLUTION**

(For Expenditure of Water System Reserve Funds)

WHEREAS, the City Council of the City of Saratoga Springs established the Water System Reserve Fund on June 5, 2012 for the purpose of accumulating moneys to finance a type of capital improvement, specifically, improvements to the City water system, and WHEREAS, a \$104,461.56 expenditure is required to finance capital improvements to the City's Water System as provided for in the 2021 Water Fund Budget adopted on November 30, 2020 and is in accordance with the purposes of the Water System Reserve Fund.

The expenditures are for the payment of principal and interest on numerous bonds relative to City water improvements;

NOW, THEREFORE, BE IT RESOLVED, that the above-described expenditure of \$104,461.56 to finance capital improvements to the City water system is hereby approved as authorized as in accordance with the Water System Reserve Fund.

Discussion and Vote: Authorization for Mayor to Sign Release from MEGA Agreement Re: Community Choice Aggregation (21-363)

**Commissioner Madigan moved and Commissioner Dalton seconded that due to COVID and supply change challenges, and changing regulation regarding CCA programs state wide, the Finance Department is recommending ending this agreement in order to explore alternate approaches that are consistent with our initial renewable low cost energy goals. The request is to end/terminate the Community Choice Aggregation administration agreement dated September 6, 2017 by and between the City of Saratoga (the municipality) and Municipal Electric Gas Alliance (MEGA). Both parties are mutually agreeing to terminate the agreement and to waive any notice requirements.**

**Ayes – All**

Discussion and Vote: Resolution for FT Non-Union Employees – Annual Review (21-364)

Commissioner Madigan advised this is an annual review.

**Commissioner Madigan moved and Commissioner Franck seconded to approve the resolution for FT non-union employees annual review as included with the agenda.**

**Ayes – All**

The resolution is as follows:

RESOLUTION FOR NON-UNION FULL TIME EMPLOYEES  
Amended September 7, 2021

It is the intent of this resolution to establish changes in compensation and fringe benefits for the following non-union full time employees of the City of Saratoga Springs. Employees and personnel subject to this resolution shall be each hereinafter referred to as "EMPLOYEE", and include:

|  |                                      |
|--|--------------------------------------|
| Executive Assistant                                      | Deputy Commissioner of Public Works  |
| Executive Assistant to the Mayor                         | Deputy Commissioner of Accounts      |
| Executive Assistant to the Commissioner of Public Works  | Deputy Commissioner of Finance       |
| Executive Assistant to the Commissioner of Public Safety | Deputy Commissioner of Public Safety |
| Human Resources Administrator                            | Deputy Mayor                         |
| Director of Risk and Safety                              | Human Resources Specialist           |
| Budget Director  | Civil Service Coordinator            |
|  | City Attorney                        |

This resolution shall supersede all prior resolutions affecting compensation and benefits for said EMPLOYEES. This resolution shall only be effective for stated EMPLOYEES in service as of the date of the resolution adoption and those in service subsequent to the date of adoption, and specifically shall not apply to EMPLOYEES who have retired, or left office, prior to date of adoption.

Nothing in this resolution shall be construed to create an employment agreement nor alter the "at-will" status of the Executive Assistant to the Mayor, the Executive Assistant to the Commissioner of Public Works, the Executive Assistant to the Commissioner of Public Safety, Deputy Commissioner of Public Works, Deputy Commissioner of Accounts, Deputy Commissioner of Finance, Deputy Commissioner of Public Safety, Deputy Mayor, and the Human Resources Administrator.

NOW THEREFORE BE IT RESOLVED as follows:

A. The terms of this resolution shall take place on January 1, 2007, and shall include such further terms as added by Resolutions dated July 19, 2011, January 15, 2013, August 6, 2013, December 17, 2013, August 5, 2014, September 16, 2014, November 18, 2014, January 19, 2016, June 21, 2016, August 2, 2016, November 15, 2016, February 21, 2017, March 20, 2018, May 1, 2018, June 4, 2019, December 17, 2019, March 17, 2020, and September 7, 2021.

B. Effective January 1, 2018, the title of Secretary for the Civil Service Commission shall be changed to Civil Service Coordinator and shall have a total annual base salary of Fifty Thousand Dollars (\$50,000.00). The total compensation for the Civil Service Coordinator will remain at Fifty Thousand Dollars (\$50,000.00) for 2018 and resume any increases in 2019 according to the current CSEA City Hall Bargaining Unit contract. Effective January 1, 2020 the title of Civil Service Coordinator shall have a total annual base salary of Fifty-Eight Thousand Dollars (\$58,000.00) and resume any increases in 2021 according to the current CSEA City Hall Bargaining Unit contract.

C. Effective March 25, 2019, the Human Resources Administrator's annual base salary shall be One Hundred Ten Thousand dollars (\$110,000.00). Effective January 1, 2020, the Human Resources Administrator's annual base salary shall be One Hundred Fifteen Thousand dollars (\$115,000.00).

D. The salary of the Executive Assistant, Executive Assistant to the Commissioner of Public Works and the Executive Assistant to the Commissioner of Public Safety shall be the same as the Executive Assistant to the Mayor. Effective December 1, 2016 the total annual base salary of each aforementioned Executive Assistant shall be Forty Seven Thousand Five Hundred Four Dollars (\$47,504.00).

E. The annual base salary of each Deputy, regardless of department or years of service, shall be the same. The total salary for each Deputy may vary based on longevity payments made in addition to annual base salary, pursuant to Section K (13). Effective July 31, 2021, the Deputy Commissioner of Finance, Public Works, Accounts, Public Safety and Mayor's Department shall be Seventy Nine Thousand Two Hundred Thirty-Three (\$79,233.00).

F. The addition of the City Attorney to this Resolution shall supersede all prior resolutions, contracts, and Council actions affecting terms, compensation, and benefits for the City Attorney including the November 15, 2016 Resolution previously approved by City Council. The annual base salary for the City Attorney shall be One Hundred Thirty Five Thousand Dollars (\$135,000.00) to take effect on April 9, 2018.

G. Effective June 4, 2019, the Human Resources Specialist annual base salary shall be Forty Eight Thousand dollars (\$48,000.00).

H. Effective March 17, 2020, the Budget Director's annual base salary shall be Seventy-Seven Thousand, Eight Hundred Sixty and 00/100 (\$77,860.00).

I. Effective January 1, 2018, the EMPLOYEES standard workweek shall be 40 hours per week.

J. The EMPLOYEES shall not be entitled to overtime compensation, except as may be required by federal law.

K. The EMPLOYEES shall enjoy and be entitled to the following benefits:

1. Vacation: An EMPLOYEE shall earn annual vacation as follows: ten (10) working days during their first year of service, and during each of the next four (4) years of service; fifteen (15) working days upon completion of five (5) years of service; twenty (20) working days upon completion of ten (10) years of service; twenty five (25) working days upon completion of fifteen (15) years of service and thirty (30) working days upon completion of twenty (20) years of service. For each EMPLOYEE hired after January 1, 2006, a proration of the ten (10) days will be granted during the first year of service.

Vacations for the EMPLOYEE shall be scheduled and approved by their respective Council member.

Vacation must be taken by December 31st of the year vacation was earned, or else the time shall be forfeited. If the EMPLOYEE retires, resigns, or is not reappointed, the EMPLOYEE shall be entitled to payment for only those vacation days earned and unused for the period between the EMPLOYEE's last earning date and the date of retirement, resignation or other termination.

If a recognized City Hall holiday falls within the vacation period, the vacation period shall be extended by the holiday falling within such periods.

If an EMPLOYEE should die during his or her employment, all vacation time earned and unused for the period between the EMPLOYEE's last anniversary date and the date of death, shall be paid in cash or as EMPLOYEE's death benefit to his/her designated beneficiary or estate.

2.Sick Leave: The EMPLOYEE shall be entitled to sick leave with pay for a maximum of twelve (12) working days per year. The EMPLOYEE may accumulate sick leave, but may not use more than one hundred fifty (150) days in any given twelve (12) month period. EMPLOYEE shall use sick leave in no less than one (1) hour increments. Each EMPLOYEE hired after January 1st shall be granted a proration of the twelve (12) days allotted during the first year of service.

If an EMPLOYEE is absent because of illness or disability for more than three (3) consecutive days, they may be required by their Commissioner/Mayor to provide a physician's statement of sickness or disability.

Prior to any cash payments for unused sick leave, an EMPLOYEE who terminates his/her service prior to December 31st shall be granted a proration of the twelve (12) days allotted.

Their Commissioner on an annual basis must maintain an EMPLOYEE's records of sick time with a copy submitted to the Commissioner of Finance for each EMPLOYEE's payroll folder.

Cash payments will be made for accumulated unused sick leave remaining in the EMPLOYEE's individual account at termination of employment or upon death of EMPLOYEE while in the employ of the City upon the following basis: Twenty-five percent (25%) of accumulated sick leave up to a maximum of two hundred (200) days (cash payment of fifty (50) days). Cash payments upon death of EMPLOYEE while in the employ of the City shall be paid to the EMPLOYEE's beneficiary or estate.

3.Personal Days: The EMPLOYEE who works forty (40) hours per week shall be granted six (6) personal days per year. Each personal day may be taken at either a full day, one half (1/2) day, or at a minimum of two (2) hour increments at a time. Such leave shall be requested in writing at least twenty-four (24) hours in advance of the requested time.

The six (6) personal days shall be granted for the year on January 1 st. Each EMPLOYEE hired after January 1st shall be granted a proration of the six (6) days allotted, however, if the EMPLOYEE does not complete the entire year, the pro-rated equivalent rate of pay shall be subtracted from any monies due to the EMPLOYEE. Personal days not used in any calendar year shall be credited to accumulated sick leave.

4.Holidays: The EMPLOYEE shall be entitled to twelve (12) paid Holidays: New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, and Election Day at the November General Election. An additional paid holiday shall be added, effective calendar year 2022: Juneteenth.

5.Bereavement: The EMPLOYEE shall be entitled to three (3) consecutive workdays off per death in their immediate family. Immediate family shall be defined as mother, father, sister, brother, son, daughter, mother-in-law, father-in-law, sister-in-law, brother-in-law, spouse, grandparent(s), grandchild, step parent, step child, aunt, uncle or other persons living in the household of the EMPLOYEE.

6.Retirement: The EMPLOYEE shall be covered by the New York State EMPLOYEE's Page 4 of 6 Rev. 7/19/11; 1/15/13; 08/06/13; 12/17/13; 08/05/14; 09/16/14; 11/18/14; 01/19/16; 06/21/16; 08/02/16; 11/15/16; 2/21/17; 3/20/18; 5/1/18; 6/4/19; 12/17/19; 03/17/20; 09/07/21 Retirement System known as 75i of the New York State Retirement Law.

7.Health: For EMPLOYEEs hired prior to January 1, 2007, the EMPLOYEE shall be entitled to participate in the MVP25 health insurance plans offered by the City to the various bargaining units, at no cost to the EMPLOYEE. The City shall provide the plans to the EMPLOYEE, their dependents, and retired EMPLOYEEs and their dependents at the City's own expense. For EMPLOYEEs hired after January 1, 2007, the EMPLOYEE shall be entitled to participate in the MVP25 health insurance plans offered by the City to the various bargaining units, at a cost to the EMPLOYEE, of ten percent (10%) of the total cost of his or her health insurance plan not to exceed Seven Hundred Fifty Dollars (\$750.00) per year. The City shall provide the plans to the EMPLOYEE, their dependents, and retired EMPLOYEEs and their dependents.

For all Medicare eligible retirees residing within the geographic network served by MVP, the City shall offer the MVP Medicare Advantage Preferred Gold as the sole plan. For all Medicare eligible retirees residing outside the geographic network served by MVP, the City shall offer the MVP Preferred PPO Plan as the sole plan. For all retirees not eligible for Medicare residing within the geographic network served by MVP, the City will offer the MVP Co-Plan 25 HMO as the sole plan. For all retirees not eligible for Medicare residing outside the geographic network served by MVP, the City will offer the MVP Preferred PPO Plan as the sole plan. The City shall provide these plans to the retired EMPLOYEEs and their dependents.

In the event that federal or state legislation, rules and/or regulations issued in relation to the Patient Protection and Affordable Care Act ("PPACA"), the Health Care and Education Reconciliation Act of 2010 ("HCERA") and/or any other legislation, rule or regulation:

- a) impact in any way the health insurance plans, costs or benefits provided for in this Resolution (including but not limited to contractual benefits such as health insurance buy-outs or stipends); or
- b) raise a question as to whether the health insurance benefits provided for herein meet certain standards contained in such legislation, rules and/or regulations (including, but not limited to, compliance with legislation, rules, regulations, or any legislation, rules, or regulations which may cause the City to be charged any penalty, or those that govern whether plan benefits meet the

"minimum essential benefits" standard or a similar standard, whether the City premium contribution levels are adequate and/or meet legal requirements, or whether the individual household affordability standard is satisfied); or  
c) permit an individual or group of individuals to receive benefits, subsidies, or credits through a health insurance exchange program (or any other government subsidy or benefit provided pursuant to the PPACA, HCERA, or any state or federal regulations or rules implementing health insurance reform laws).

The City may immediately implement changes as necessary to comply with federal and/or state laws, rules, and regulations and/or to avoid or eliminate penalties, potential penalties, or taxes. Such changes may include, among others, modifications for individual EMPLOYEES, including modification to individual or group coverage, benefits, contributions or wages, to the extent necessary to comply with federal and/or state laws, rules, and regulations and/or to avoid or eliminate penalties, potential penalties, taxes, or cessation of payments toward the cost of benefit(s) if such benefit(s) are not compliant with the PPACA/HCERA or if such compliance Page 5 of 6 Rev. 7/19/11; 1/15/13; 08/06/13; 12/17/13; 08/05/14; 09/16/14; 11/18/14; 01/19/16; 06/21/16; 08/02/16; 11/15/16; 2/21/17; 3/20/18; 5/1/18; 6/4/19; 12/17/19; 03/17/20; 09/07/21 would cause the City penalty or cost associated with avoidance of penalty.

The City shall provide such medical coverage for the widow or widower of the EMPLOYEE or retired EMPLOYEE in this resolution until the widow or widower's death or remarriage whichever occurs sooner. Children shall be covered until age nineteen (19) or as stipulated in the appropriate health care contract or otherwise as may be required by law.

"Retirees" shall be defined as full time EMPLOYEES who have served the City of Saratoga Springs for at least twenty (20) consecutive years and retire from the New York State Employee's Retirement System Section 75i of the New York State Retirement Law and were serving as full time EMPLOYEES of the City of Saratoga Springs at the time of retirement.

Employees shall receive health insurance upon retirement subject to the same terms identified in number 7 of this resolution and also conditioned that the employee must complete twenty (20) years of service with the City, be employed by the City at the time of retirement and be eligible to retire under the NYS Employees' Retirement System.

An EMPLOYEE may elect not to participate in a plan of medical and health insurance benefits provided under this agreement and such EMPLOYEE shall be eligible to receive a payment of Twenty Two Hundred Dollars (\$2,200.00) for single coverage, Twenty Five Hundred Dollars (\$2,500.00) for two (2) person coverage or Three Thousand Dollars (\$3,000.00) for family coverage per calendar year. No EMPLOYEE shall be eligible to receive such payment unless the EMPLOYEE shall have provided proof to the Finance Office that such EMPLOYEE and such EMPLOYEES eligible dependents are covered by a comparable plan of medical and health insurance benefits for the entire year that such EMPLOYEE elected not to be covered by a plan provided by the Employer. Payments shall be made on December 15th of each year. The parties understand that participation in a plan of medical and health insurance benefits is mandatory. An election not to be covered shall be made on or about December 15th of each year to the Principal Account Clerk in the Finance Office in charge of City provided benefits pursuant to the regulations of the plan in effect together with evidence of coverage of such EMPLOYEE and such EMPLOYEE's eligible dependents under a comparable plan of medical and health insurance benefits. Such EMPLOYEE must promptly notify the Employer of termination of alternative medical and health insurance benefit coverage. In the event that an EMPLOYEE reenrolls in a health insurance program, the EMPLOYEE shall be permitted to a prorated portion of the Twenty Two Hundred Dollars (\$2,200.00) for single coverage, Twenty Five Hundred Dollars (\$2,500.00) for two (2) person coverage, or Three Thousand Dollars (\$3,000.00) for family coverage, payment but shall not be permitted to again opt-out of the insurance program during the calendar year.

8. Vision: The City agrees to pay one hundred percent (100%) of the cost of the EMPLOYEE Benefit fund Vision Plan Platinum 12 for all EMPLOYEES and their dependents.

9. Disability: New York State Disability Insurance shall be offered to the EMPLOYEE.

10. Life: The City shall provide group term life insurance for the EMPLOYEE in the amount of Five Thousand Dollars (\$5,000.00) while they are employed by the City of Saratoga Springs.

11. Dental: The City agrees to provide dental plan(s), within ninety (90) days of the passage of this Resolution, which EMPLOYEES may participate in, at the sole expense of the EMPLOYEE.

12. All increases in compensation and benefits paid to EMPLOYEES under this resolution shall be drawn from the budget of the EMPLOYEES department, except that if said departmental budget does not contain funds sufficient to pay the EMPLOYEE, the Head of that Department may draw any remaining compensation or payment due to the EMPLOYEE from the City's contingency budget.

13. Each EMPLOYEE shall receive longevity payments as follows:

|   |   |
|---|---|
| After five (5) years of service           | Two Hundred Fifty Dollars (\$250.00);           |
| After ten (10) years of service           | Five Hundred Dollars (\$500.00);                |
| After fifteen (15) years of service       | Fifteen Hundred and Fifty Dollars (\$1,550.00); |
| After nineteen (19) years of service      | Eighteen Hundred Dollars (\$1,800.00);          |
| Each five (5) years thereafter additional | Two Hundred Fifty Dollars (\$250.00).           |

All longevity payments shall be paid upon completion of the specified amounts of consecutive eligible service regardless of the title (s) held during that time.

L. Effective January 1, 2018, and for every year thereafter effective on the first of the year, all EMPLOYEES covered by this resolution and who have been employed with the City for the past six (6) consecutive months without interruption will receive the same increase awarded under the CSEA City Hall bargaining unit contract for that year. In the event that the last CSEA City Hall bargaining unit contract has expired, and no subsequent contract has yet been ratified, all EMPLOYEES covered by this resolution will receive those increases awarded the CSEA City Hall bargaining unit upon ratification of a new CSEA-City Hall contract and will receive the associated retroactive pay.

M. This Resolution shall be reviewed by the City Council annually on the Commissioner of Finance's agenda, but no later than the first meeting in August of each year.

Discussion and Vote: Resolution to Replenish the Refund of Prior Year Taxes (21-365)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the resolution to replenish the assignment for the refund of prior year taxes.**

**Ayes – All**

The resolution is as follows:

ASSIGNMENT REFUND OF PRIOR YEAR TAXES ANNUAL REVIEW

On 11/03/2014 the City Council adopted a resolution creating an assignment for the refund of prior year taxes resulting from any proceeding to review an assessment under Article 7 of the real property tax law.

The resolution stated that an annual calculation must be completed by the Commissioner of Accounts to verify the City's exposure. The calculation is to be transmitted to the Commissioner of Finance on or before the second regularly scheduled meeting in August each year. The Commissioner of Finance shall then verify that the City has in the assignment an amount not less than 50% of the estimated exposure. The resolution also states that the Commissioner of Finance shall report to the City Council the results.

The Finance office received the report on 08/04/21. The report says the exposure is estimated to be \$629,270. 50% of that exposure amount is \$314,635.

The assignment as of 08/05/21 has a balance of \$169,871.16, which is less than 50% of the outstanding tax refund exposure and an additional \$144,763.84 needs to be added to the assignment. This will bring the balance to \$314,635.

I recommend the \$144,763.84 come from the general fund unassigned fund balance and be added to assignment for refund of prior year taxes.

Discussion and Vote: Resolution to Replenish the Retirement Reserve (21-366)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the resolution to replenish the retirement reserve as included with the agenda.**

**Ayes - All**

The resolution is as follows:

RESOLUTION TO REPLENISH THE RETIREMENT RESERVE  
ESTABLISHED ON May 18, 2005

On October 15, 2013 the City Council adopted a resolution to establish the Retirement Reserve of the City of Saratoga Springs pursuant to General Municipal Law section 6-r.

The Commissioner of Finance is hereby authorized to invest from time to time, the monies of this fund pursuant to General Municipal Law and shall then credit to the fund any earned interest. No expenditure shall be made from this reserve fund except upon authorization of the City Council pursuant to section 6-r of the General Municipal Law.

This Reserve has proven to be a critical element of the City's budget process and financial wellbeing. The City's best interests are service by having sufficient funds in this reserve to cover budget needs. As of 08/25/21, the current balance in this reserve is \$ 260,583.59.

I recommend that up to \$ 500,000 come from the general fund unassigned fund balance and be added to the Retirement Reserve Fund.

Discussion and Vote: Resolution to Replenish the Insurance Reserve (21-367)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the resolution to replenish the insurance reserve as included with the agenda.**

**Ayes – All**

The resolution is as follows:

RESOLUTION TO REPLENISH THE INSURANCE RESERVE FUND  
ESTABLISHED ON OCTOBER 15, 2013

On October 15, 2013 the City Council adopted a resolution to establish an Insurance Reserve Fund pursuant to New York State General Municipal Law § 6-n to make expenditures for any loss, claim, action or judgment for which the City of Saratoga Springs is authorized or required to purchase or maintain insurance pursuant to said statute.

This Reserve has proven to be a critical element of the City's budget process and financial wellbeing. The City's best interests are service by having sufficient funds in this reserve to cover budget needs. As of 08/25/21, the current balance in this reserve is \$ 13,595.32.

I recommend that up to \$ 150,000 come from the general fund unassigned fund balance and be added to the Insurance Reserve Fund.

Discussion and Vote: Resolution to Replenish the Reserve the Payment of Bonded Indebtedness (21-368)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the resolution to replenish the reserve for the payment of bonded indebtedness as included with the agenda.**

**Ayes - All**

The resolution is as follows:

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SARATOGA SPRINGS, NY  
TO REPLENISH THE RESERVE FOR THE PAYMENT OF BONDED INDEBTEDNESS  
ESTABLISHED ON OCTOBER 15, 2013

Be it resolved, by the City Council of the City of Saratoga Springs NY, as follows: On October 15, 2013 the City Council adopted a resolution to establish the Reserve Fund for the Payment of Bonded indebtedness of the City of Saratoga Springs pursuant to New York State General Municipal Law § 6-h to make expenditures for any loss, claim, action or judgment for which the City of Saratoga Springs is authorized or required to purchase or maintain insurance pursuant to said statute.

This Reserve has proven to be a critical element of the City's budget process and financial wellbeing. The City's best interests are service by having sufficient funds in this reserve to cover budget needs. As of 08/25/21, the current balance in this reserve is \$ 11,933.70.

I recommend that up to \$ 500,000 come from the general fund unassigned fund balance and be added to the Reserve for the Payment of Bonded Indebtedness.

\*\*Break at 8:01 and returned at 8:04 p.m.

Discussion and Vote: Resolution to Replenish the Assigned for IT Projects (21-369)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the resolution to replenish the assigned for IT projects as included with the agenda.**

**Ayes – All**

The resolution is as follows:

RESOLUTION TO REPLENISH THE ASSIGNMENT FOR IT  
INITIATIVES AND ONE-TIME PROJECTS,  
ESTABLISHED ON DECEMBER 15, 2015

On 12/15/15 the City Council adopted a resolution creating an Assignment for IT Initiatives and One-time Projects, pursuant to the following declarations:

*This City must invest in its Information Technology capacities and I intend to ensure that we are as technologically prepared and competitive as possible in 2016 and beyond.*

*Virtually every daily operation, project and plan involves IT - laptops in police vehicles, security cameras on Caroline St., body cameras on police officers, parking ticket laser guns, Tasers, e-911, Nixel notification systems, payroll time and attendance software, financial management systems, GPS for real property assessments, tablets for building code enforcers, City Council meeting agenda software, Web-casts, cash registers, credit card operations, scanners, printers, desktops, projectors, e-mail, information archives, internet for all City buildings, and the people's portal to all City government – the City website.*

*The City must be also be ready to participate in City-wide high-quality broadband. This is vital to our business economy as well as the health, safety and public welfare of our citizens and visitors. High-speed internet access has become necessary rather than optional infrastructure. It is a universal and essential resource that we depend on already, and I intend to see that the City is positioned to develop effective broadband Internet and nextgeneration networking. This has City-wide implications and community-wide benefits that I am committed to bringing to Saratoga Springs.*

On 05/19/20 this assignment was released to cover budget and cash flow implications in response to the 2020-2021 pandemic economy. The Assignment itself remains intact albeit unfunded.

I recommend that up to \$ 250,000 come from the general fund unassigned fund balance and be added to the Assignment for IT Initiatives and One-time Projects.

Discussion and Vote: Authorization for Mayor to Sign Contract with Constellation Energy for Electric Rates (21-370)

Commissioner Madigan advised the original agreement was signed 8/17/21.

**Commissioner Madigan moved and Commissioner Franck seconded to authorize the mayor to sign contract with Constellation Energy for electric rates as included with the agenda.**

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Contract with Sprague Operating Resources, LLC for Natural Gas Rates (21-371)

**Commissioner Madigan moved and Commissioner Franck seconded to authorize the mayor to sign a contract with Sprague Operating Resources, LLC for natural gas rates as included with the agenda.**

**Ayes - All**

Discussion and Vote: Authorization for the Mayor to Sign Master Subscription Agreement (REVSD) with Granicus, LLC for "Peak Agenda Management" (21-372)

Commissioner Madigan explained this is the agenda management system.

**Commissioner Madigan moved and Commissioner Dalton seconded to authorize the mayor to sign a master subscription agreement with Granicus, LLC for Peak Agenda Management.**

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Addendum #4 to Crown Castle, Inc. Agreement for DPW Garage and Recreation Center Services (21-373)

Commissioner Madigan advised this is for increased speed at the DPW garage and Recreation Center services.

**Commissioner Madigan moved and Commissioner Franck seconded to authorize the mayor to sign addendum #4 with Crown Castle, Inc. for the DPW garage and Recreation Center services as included with the agenda.**

**Ayes – All**

Discussion and Vote: Budget Transfers – Payroll (21-374)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the budget transfers – payroll as included with the agenda.**

**Ayes - All**

Discussion and Vote: Budget Amendments – Payroll (21-375)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the budget amendments – payroll as included with the agenda.**



**Ayes - All**

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Addendum #1 with Morbark, LLC (21-376)

Commissioner Scirocco advised this extends the delivery date to be November 30, 2021.

**Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign addendum #1 with Morbark, LLC for extension of delivery date for Morbark wood hog to November 30, 2021.**

**Ayes – All**

Discussion and Vote: Authorization for Mayor to Sign Assignment/Transfer Clause with PlanIT Geo, Inc. (21-377)

Commissioner Scirocco advised PlanIT Geo, Inc. is going through a corporate structure change from an LLC to an Inc.

**Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign the assignment/transfer clause with PlanIT Geo for their corporate change from LLC to Inc.**

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Contract with HL Gage Sales, Inc. for Parts and Service for International Dump (21-378)

Commissioner Scirocco advised this agreement is valid for up to three years.

**Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign a contract with HL Gage Sales, Inc. for parts and service for international dump in the amount not to exceed unit prices and labor rates subject to appropriation.**

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Contract with Care Environmental Corp. for Package and Disposal According to NYSDEC of Hazardous Waste (21-379)

Commissioner Scirocco advised the next hazardous waste day is October 16, 2021 at the ice rinks. The hours are from 8 a.m. – noon. The event is for City residents only and the resident must pre-register.

**Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign contract with Care Environmental Corp. for household hazardous waste day in the amount not to exceed budget appropriations.**

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Contract with Carver Construction, Inc. for Water Distribution Pipe Replacement Project (21-380)

Commissioner Scirocco advised this contract is for the waterline upgrades at Clement Avenue, State Street, Greenfield Avenue, portions of First Street, and Alger Street.

**Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign a contract with Carver Construction, Inc. for the water distribution pipe replacement project in the amount of \$1,934,435.**

**Ayes - All**

Discussion and Vote: Authorization for Commissioner of Public Works to Sign Section 179D Energy Efficient Commercial Buildings Deduction Allocation Form with PASCO for Energy Efficient Tax Deduction (21-381)

Commissioner Scirocco advised PASCO worked on City Hall renovations. Since the City is tax exempt, we are able to allocate the deduction to a designer of the energy efficient commercial building property.

**Commissioner Scirocco moved and Commissioner Franck seconded to authorize the Commissioner of Public Works to Sign Section 179D energy efficient commercial buildings deduction allocation form with PASCO for energy efficient tax deduction.**

**Ayes - All**

Discussion and Vote: Authorization for Approval for Revised Music Hall Rental Agreement (21-382)

Commissioner Scirocco advised there are people looking to rent the Music Hall. They have incorporated the CDC guidelines into the agreement.

**Commissioner Scirocco moved and Commissioner Dalton seconded to authorize the revised Music Hall rental agreement.**

**Ayes – All**

Discussion and Vote: Accept Donation from Prestwick Chase in the Amount of \$3,175 (21-383)

Commissioner Scirocco advised Prestwick Chase donated to the Canfield Casino for renovations/repair in the amount of \$3,175.

**Commissioner Scirocco moved and Commissioner Dalton seconded to accept the donation from Prestwick Chase in the amount of \$3,175 for restoration or repairs of the Canfield Casino.**

Commissioner Franck recused himself, as Prestwick Chase is a client of his.

**Ayes – 4**

**Abstention – 1 (Commissioner Franck)**

Discussion and Vote: Accept Donation from Thomas Walsh of a Skate Curb with an Estimated Value of \$30 (21-384)

Commissioner Scirocco advised Thomas Walsh donated a skate curb for skateboarders.

**Commissioner Scirocco moved and Commissioner Dalton seconded to accept the donation from Thomas Walsh of a skate curb with an estimated value of \$30.**

**Ayes – All**

**Commissioner Scirocco moved and Commissioner Dalton seconded to add an item to his agenda authorizing the mayor to sign a contract with Invoice Cloud, Inc. for electronic bill payment and presentment. (21-385)**

**Ayes – All**

Discussion and Vote: Authorization for Mayor to Sign Agreement with Invoice Cloud, Inc. (21-386)

Commissioner Scirocco stated this service will provide digital billing through text or e-mail. Customers will be able to pay water/sewer bills on line.

**Commissioner Scirocco moved and Commissioner Madigan seconded to authorize the mayor to sign a contract with Invoice Cloud, Inc. for electronic bill payment and presentment.**

**Ayes - All**

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Agreement with Hudson Valley Community College (21-387)

**Commissioner Dalton moved and Commissioner Franck seconded to authorize the mayor to sign an agreement with Hudson Valley Community College.**

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Contract with Hueber-Breuer Construction Co., Inc. for Construction Management Services (21-388)

Eileen Finneran, deputy commissioner of Public Safety, thanked all for their support.

**Commissioner Dalton moved and Commissioner Madigan seconded to authorize the mayor to sign a contract with Hueber-Breuer Construction Co.**

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Contract with Pittsfield Communications (21-389)

**Commissioner Dalton moved and Commissioner Madigan seconded to authorize the mayor to sign a contract with Pittsfield Communication.**

**Ayes - All**

Set Public Hearing: Amend Chapter 225, Article IX Schedules, Subsection, 225-94 Schedule XXIX: Alternate Side of the Street Parking

Commissioner Dalton set a public hearing for Tuesday, September 21, 2021 at 6:55 p.m.

Announcement: Update on Police Reform Task Force

Commissioner Dalton advised a resolution was passed in March to implement almost all the recommendations made by the Police Policy Task Force. She took all recommendations made and entered them into a spreadsheet for ease of finding updates. It is intended to be an “at a glance” tool.

**SUPERVISORS**

Matt Veitch

Saratoga County 2022 Budget Process Update

Supervisor Veitch reported they revised their budget process over the past 2 months. The process now includes members of the Law and Finance Committee. The County Administrator is required to post the budget at various phases of the budget process. They restructured the capital program to put the decision-making in the hands of a Capital Committee. They need to adopt their capital plan as a local law. This will require a public hearing. Hope to be more efficient and available to the public.

Tara Gaston

Public Health Update

Supervisor Gaston reported Saratoga County arranged for testing programs for our schools. We have a high COVID rates.

Emergency Services/Sheriff Consolidation Proposal

Supervisor Gaston reported the County is looking to take the entire office of emergency services and placing it in the Sheriff's Office.

NYSAC Fall Seminar

Supervisor Gaston reported she will be attending the seminar this fall.

**ADJOURNMENT**

There being no further business, Mayor Kelly adjourned the meeting at 8:40 p.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved:  
Vote: