

September 29, 2023



**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**City Council Room**  
**474 Broadway**  
**10:00 A.M.**

**PRESENT:** Ron Kim, Mayor  
Dillon Moran, Commissioner of Accounts  
Jason Golub, Commissioner of DPW  
James Montagnino, Commissioner of DPS

**EXCUSED:** Minita Sanghvi, Commissioner of Finance

**STAFF PRESENT:** Angela Rella, Deputy Mayor  
Stacy Connors, Deputy Commissioner of Accounts  
Heather Crocker, Deputy Commissioner of Finance  
Joseph O'Neill, Deputy Commissioner of DPW  
Jason Tetu, Deputy Commissioner of DPS

**STAFF EXCUSED:** Anthony Izzo, City Attorney

**CALL TO ORDER**

Mayor Kim called the pre-agenda meeting to order at 10:01 a.m.

Mayor Kim stated the City Council Meeting on October 3, 2023, would commence at 6:00 PM. Kim stated those wanting to partake in the remote public comment period were required to sign in advance between 9 AM – 2 PM the day of the Council Meeting up on the City's website. Mayor Kim stated Public Hearings would open at 7 PM.

**PUBLIC HEARING**

1. Local Law #4 of 2023 – Amendments to UDO

**PRESENTATIONS**

2024 Comprehensive Budget to be presented by Finance Department Commissioner Sanghvi

**EXECUTIVE SESSION**

There were no Executive Session scheduled.

## CONSENT AGENDA

1. Approval of 09/15/2023 City Council Pre-Agenda Meeting Minutes
2. Approval of 09/19/2023 City Council Meeting Minutes
3. Approve Mid-Warrant 2023, 23MWSEP3 \$5,241,805.14
4. Approve Warrant 2023, 23OCT1 \$1,089,188.38
5. Approve Payroll 09/29/2023 \$ 508,750.85
6. Approve Payroll 09/22/2023 \$ 737,987.88
7. Approve Budget Transfers – Regular
8. Approve Budget Amendments – Regular

## MAYOR'S DEPARTMENT

1. Mayor's Recognition: Poet Laureate, Joe Bruchac Reading Poem Honoring Indigenous People's Day

Mayor Kim stated the Mayor's Office would be issuing a proclamation for Indigenous People's Day.

2. Announcement: Saratoga Springs Awarded Funding from CRTC for Truck Traffic Study

No additional comments.

3. Discussion and Vote: Authorization for Mayor to Accept Funding from CRTC for Truck Traffic Study

No additional comments.

4. Announcement: Office of Planning and Economic Development Has Issued a Request for Proposals for Complete Streets Project on Grand Ave

No additional comments.

5. Discussion and Vote: Appoint Ellen Brodie to Special Assessment District

No additional comments.

6. Announcement: Appointing Lindley Hickox to Complete Streets Advisory Board Program

No additional comments.

7. Announcement: Congressman Tonko Co-Sponsors HELPER ACT

No additional comments.

8. Discussion and Vote: Authorize Mayor to Sign Letter in Support of HELPER ACT

Mayor Kim stated the HELPER ACT is a bipartisan bill co-sponsored by Congressman Tonko. Mayor stated, if passed, it would provide support to teachers, firefighters, first responders and the like to purchase first homes.

9 Discussion and Vote: Resolution Adopting SEQRA Determination Concerning Proposed Local Law 4 of 2023

Mayor Kim stated a SEQRA determination is required to amend the UDO to correct errors & omissions.

10 Discussion and Vote: Local Law 4 of 2023 (Amend UDO to Correct Errors & Omissions)

No additional comments.

11 Discussion and Vote: Authorization to Extend Permit Application Deadline for Sidewalk at 743 North Broadway

No additional comments.

12 Discussion and Vote: Accept \$4,535.00 Donation from the Saratoga Springs Friends of Recreation Fund of The Community Foundation for the Greater Capital Region

No additional comments.

13 Discussion and Vote: Accept \$70,100.08 Skate Park Capital Project Donation from the Saratoga Institute, Inc. On Deck Saratoga

No additional comments.

**ACCOUNTS DEPARTMENT**

1. Appointment: Re-appoint Sheila Sperling to the Board of Assessment Review

No additional comments.

2. Award of Bid: Vehicle Exhaust System for Station 3 to Air Vacuum Corporation

No additional comments.

3. Award of Bid: Non-Profit Short Term Rental Lease to RISE Housing and Support Services

No additional comments.

4. Announcement: New Year's Eve Fest

No additional comments.

5. Announcement: Business Milestones Amendments

No additional comments.

6. Announcement: Special Events

Commissioner Moran stated the Accounts Department had been supporting the Department of Public Safety to bring forth a contract with Peregrine Data Analysis. Moran stated the data analysis program is an item identified by former SSPD Chief Crooks and current SSPD Chief McIntosh as one of the top five important points in the Police Reform 50 Point Plan. Moran stated he would consider adding the contract to the Accounts Department Agenda, since the contract is not on the DPS Agenda. Commissioner

Montagnino stated he intended to add the item would be added to the Department of Public Safety Agenda.

## **FINANCE DEPARTMENT**

1. Announcement: Update on City Finances

Deputy Commissioner Crocker pulled item #1 from the Finance Department Agenda due to the presentation is an update on City finances.

2. Announcement: 2024 Budget Workshop Schedule

No additional comments.

2. Set Public Hearing: 2024 comprehensive Budget

No additional comments.

Commissioner Sanghvi stated the Finance Department had been working with the Department of Public Works.

No additional comments.

4. Discussion and Vote: Authorization to Reimburse Employee in the amount of \$78.60 for mileage expenses

No additional comments.

5. Discussion and Vote: Update to Finance Policy Manual

No additional comments.

## **PUBLIC WORKS DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to Sign Contract with American Rock Salt for Course Rock Salt

No additional comments.

2. Discussion and Vote: Authorization for Mayor to Sign Short-Term Lease Agreement with RISE for 5 Williams Street

No additional comments.

3. Announcement: NY 77<sup>th</sup> Infantry Regiment Monument

No additional comments.

Commissioner Golub added item #4 to the Public Works Department Agenda.

4. Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Sustainable Saratoga for the Stewart's Shops Pilot Program

No additional comments.

## **PUBLIC SAFETY DEPARTMENT**

1. Discussion and Vote: Authorization for the Mayor to sign a contract with Air Vacuum Corporation

No additional comments.

2. Discussion and Vote: Acceptance of De-Escalation Training Grant Award

No additional comments.

3. Discussion and Vote: Authorization to Pay Invoice to Firematic Supply

Commissioner Montagnino stated the invoice had been for repairs on ladder truck EL 564.

4. Discussion and Vote: Authorization for the Mayor to sign an agreement with Spectrum Cable for the Police Department

No additional comments.

5. Discussion and Vote: Authorization for the Mayor to sign a contract with DRB Business Interiors for Fire Station 3

No additional comments.

6. Announcement: Accreditation of the Saratoga Springs Police Department

No additional comments.

7. Announcement: Status of Fire Station 3

No additional comments.

8. Discussion and Vote: Resolution Rescinding Previous Resolution

No additional comments.

Commissioner Montagnino added item #9 to the Public Safety Department Agenda.

9. Discussion and Vote to Authorize the Mayor to Sign a Three-Year Contract with Peregrine for Data Consulting Services for the SSPD

Commissioner Montagnino stated the contract worked in conjunction with the de-escalation grant. Montagnino stated the contract would touch on numbers 42, 43, and 44 of the Police Reform 50 Point Plan.

## **SUPERVISORS**

Pre-Agenda Meeting  
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**ADJOURN**

**Mayor Kim moved and Commissioner Moran seconded to adjourn the meeting at 10:14 a.m.**

**Ayes –4**

**Nays- 0**

**Absent – 1**

**Motion passed.**

Respectfully submitted,

Barbara Brindisi  
Accounts Department Office Supervisor

Approved: October 17, 2023

Vote: 5 – 0