



October 4, 2021

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
City Council Room
474 Broadway
Saratoga Springs, NY 12866

10:00 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deidre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: John Franck, Commissioner of Accounts

Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 10:00 a.m.

PUBLIC HEARINGS

1. Unified Development Ordinance (Final) – no comments.
2. Zoning Amendment – Weibel Avenue PUD – no comments.

PRESENTATION

1. 2022 Comprehensive Budget – City of Saratoga Springs

CONSENT AGENDA

1. Approval of 9/20/2021 Pre-Agenda Meeting Minutes
2. Approval of 9/21/2021 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers – Debt Service
5. Approve Budget Transfers - Regular
6. Approve Payroll 9/24/21 \$717,949.08

7. Approve Payroll 10/1/21 \$406,171.03
8. Approve Mid-Warrant – 2021 21MWSEP3 \$115,431.41
9. Approve Warrant – 2021 21OCT1 \$78,137.33

No comments.

MAYOR'S DEPARTMENT

Discussion: Substantial Amendment to the 2021 CDBG Annual Action Plan

Lindsay Connors advised this is for a grantee added to the action plan. The grant will allow for affordable housing and bring the property into compliance.

Set Public Hearing: Substantial Amendment to the 2021 CDBG Annual Action Plan

No comments.

Discussion and Vote: Authorization for Mayor to Sign the NYSDOT Highway Work Permit – Completion of Work for Geysers Road Trail

Tina Carton, sustainability coordinator, stated this will close out the Geysers Road Trail Project at Route 50.

Discussion and Vote: Authorization for the Recreation Department Agree to the Capturepoint/Stripe Online Terms and Conditions

No comments.

Discussion and Vote: Authorization the Mayor to Sign Memorandum of Agreement Between the Saratoga Springs School District and Recreation Department for the Work Base Learning Program/Experience

No comments.

Discussion and Vote: Independent Contractor – Basketball Referee Game Rates Increase

No comments.

Discussion and vote: Authorization for the Mayor to Sign a Revised License Agreement for 4 Phila Street

Tony Izzo, assistant city attorney, advised this license agreement was previously approved by the Council. The owner wants to repair an entire section of fence.

Mayor Kelly advised the address is 184 Phila.

Discussion and Vote: Authorization for Mayor to Sign MOA Between the City and the Firefighters Union Local 343 to Settle a Grievance and Demand for Arbitration

Christy Spadaro, human resource, stated provisional appointments for two vacant lieutenant positions were made in April 2021. One position was filled with the most senior firefighter and the second position was not filled with the next most senior firefighter. The City denies wrongdoing but agreed to settle the dispute without any further proceedings. The non-most senior firefighter will remain in the position until the Civil Service eligible list is established. The City will pay the affected employee \$4,500, which is the amount he would have earned had he been appointed to the position. The City has until November 12th to make the permanent appointment.

Commissioner Madigan suggested this should be discussed in executive session.

Mayor Kelly stated she has no problem with that and can do right after this meeting.

Discussion and Vote: Authorization for Mayor to Sign MOA Between the City and the Firefighters Union Local 343 to Enable Said Employees to Remain Employed by Providing Ample Time to Obtain their Certification in Order to Meet the Minimum Qualifications for the Position

Commissioner Dalton stated the firefighters weren't able to get through school because of COVID and shutdowns.

Appointment: Climate Smart Task Force Committee

No comments.

Mayor Kelly added a Discussion and Vote: Authorization for Mayor to Sign Agreement with Integrated Valuation, LLC for Appraisal Services Relating to the Downtown Connector Project.

ACCOUNTS DEPARTMENT

Mayor Kelly read Commissioner Franck's agenda into the record.

Award of Bid: Bid Extension of HVAC Services to BPI Mechanical Services, Inc. for Department of Public Safety

No comments.

Award of Bid: Bid Extension of Plumbing Services to BPI Mechanical Services, Inc. for Department of Public Safety

No comment.

Announcement: Public Hearing for the Saratoga County Sewer District No. 1

No comment.

Mayor Kelly advised Commissioner Franck asked to add an item to his agenda regarding the extension of outdoor dining until November 30th.

FINANCE DEPARTMENT

Submission: 2022 Comprehensive Budget

No comments.

Announcement: Budget Workshop Schedule

No comments.

Discussion and Vote: Resolution to Replenish Reserves and Assignment

No comments.

Discussion and Vote: Approve Budget Transfers – Capital Payroll for Recreation (Proj#1008)

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign License Agreement with Skidmore College for Weibel Ice Rink

Commissioner Scirocco advised this is a license agreement includes over 3,214 square feet of land adjacent to the northern exterior of the ice rink. The college will be adding a locker room.

Discussion and Vote: Authorization for Mayor to Sign License Agreement with Skidmore College for North Side Playground

Vince DeLeonardis advised this will allow the City to maintain the property as a playground.

Discussion and Vote: Authorization for Mayor Sign Contract with QCQA Laboratories, Inc. for Special Inspections and Testing for Raw Water Intake Project

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Joe Johnson Equipment USA, Inc. for Sole Source Parts & Service for Elgin & Vactor Equipment

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Saratoga Auto Supply, Inc. for Automotive Parts

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with County Waste & Recycling for MSW Compactor Rental

No comments.

Discussion and Vote: Authorization for Mayor to Sign Sidewalk Agreement for 171 Church Street

No comments.

Discussion and Vote: Authorization for Mayor to Sign Sidewalk Agreement for 21 Waterbury Street

No comments.

Discussion and Vote: Authorization for Mayor to Sign Sidewalk Agreement for 1 Beach Court

No comments.

Discussion and Vote: Resolution for State Assistance for Household Hazardous Waste Day

No comments.

Announcement: Household Hazardous Waste Day

No comments.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contracts with BPI Mechanical Services for Plumbing and HVAC

No comments.

Commissioner Dalton added the following items to her agenda: Discussion and Vote: Annual Contract for Biometrics4All; Set Public Hearing: Ordinance to Create New Chapter 37 of the City Code for Community Police Board; and Announcement: Overview of Darryl Mount Case.

SUPERVISORS

Mayor Kelly read the supervisors' agenda into the record as follows:

Supervisor Veitch: 1. 2022 Saratoga County Capital Plan and 2. Legislative & Research Committee Update

Supervisor Gaston: 1. Nothing at this time.

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Madigan seconded to move into executive session to discuss current, pending litigation for agreement between City and Firefighters Union Local 343 to settle a grievance and demand for arbitration and to discuss the agreement for Integrated Evaluation for appraisal services at 10:19 a.m.

Ayes - All

The City Council returned from executive session at 10:33 a.m.

Mayor Kelly stated the two items will remain on the agenda as proposed.

ADJOURN

Mayor Kelly adjourned the meeting at 10:34 a.m.

Respectfully submitted,

Margaret LoPresti
Clerk

Approved: 10/19/2021
Vote: 5 - 0