



November 6, 2023

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
10:00 AM

PRESENT: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts
Jason Golub, Commissioner of Public Works

STAFF PRESENT: Angela Rella, Deputy Mayor (arrived @ 10:05 a.m.)
Heather Crocker, Deputy Commissioner of Finance
Stacy Connors, Deputy Commissioner of Accounts
Joe O'Neill, Deputy Commissioner of Public Works
Jason Tetu, Deputy Commissioner of Public Safety

EXCUSED: Jim Montagnino, Commissioner of Public Safety

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 10:02 a.m.

Mayor Kim reminded the public that the City Council meeting is scheduled for this Wednesday, November 8, 2023, as the Council will not be meeting on Election Day.

CONSENT AGENDA

1. Approval of 10/11/2023 DPS Budget Workshop Minutes
2. Approval of 10/13/2023 DPW Budget Workshop Minutes
3. Approval of 10/16/2023 Pre-Agenda Meeting Minutes
4. Approval of 10/17/2023 City Council Meeting Minutes
5. Approval of 10/20/2023 Accounts Department and Finance Department Budget Workshop Minutes
6. Approval of 10/23/2023 Mary, Civils Service, and Recreation Budget Workshop Minutes
7. Approve Mid-Warrant 2023 23MWOCT3 \$58,038.16
8. Approve Mid-Warrant 2023 2023MWOCT4 \$861,903.72
9. Approve Warrant 2023, 23NOV1 \$1,234,487.77
10. Approve Payroll 10/20/2023 \$727,318.65
11. Approve Payroll 10/27/2023 \$461,732.05
12. Approve Budget Transfers - Regular
13. Approve Budget Amendments - Regular

No comments.

PRESENSTATON(S)

1. Healthcare Impact of Bar Current Close Times – No comments.
2. 2024 Proposed Budget – No comments.

SUPERVISORS

Nothing at this time.

RECOGNITION

Mayor's Recognition: Saratoga Springs High School Boys Cross Country Team

PUBLIC HEARINGS

1. Amend Chapter 136 – Outdoor Dining - No comments.
2. Amend Chapter 225 – Remove Time Limit Parking Signs on Joseph Street - No comments.
3. Amend Chapter 225 to Reduce Speed Limit Inner Tax District - No comments.
4. 2024 Comprehensive Budget – No comments.

EXECUTIVE SESSION

1. Discussion regarding litigation: Wicks v. City of Saratoga Springs
2. Discussion regarding litigation: Article 7 Settlement

MAYOR'S DEPARTMENT

Announcement: Information for Public Hearing on Amend Chapter 225 – Remove Time Limit Parking on Joseph Street

No comments.

Announcement: Information for Public Hearing on Amend Chapter 225

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Saratoga County for Trails Grant Award

No comments.

Discussion and Vote: Authorization to Accept DEC Grant in the Amount of \$37,500 for Government Operations Climate Action Plan

No comments.

Discussion and Vote: Authorization to Approve No-Cost Change Order 6 with Callanan Industries for PIN 1761.58

No comments.

Discussion and Vote: Authorization to Sign Supplemental Agreement 2 with Barton & Loguidice for PIN 1761.58

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with Adirondack Cabling & Security for the Ice Rinks Project

No comments.

Discussion and Vote: Accept \$4,048 Donation from the Saratoga Springs Friends of Recreation Fund of the Community Foundation for the Greater Capital Region

No comments.

Discussion and Vote: Resolution to Pay Additional Legal Fees for Former Mayor Meg Kelly

Mayor Kim advised this in relation to the attorney general investigation.

Discussion and Vote: Authorization for Mayor to Pay Invoice to E. Stewart Jones, Hacker Murphy in the Amount of \$3,842.52

No comments.

Discussion and Vote: Authorization to Pay Delta Development Invoices in the Amount of \$20,000

No comments.

Discussion and Vote: Merit for Review and Referral to Land Use Boards: Zoning Map Addendum to Change Zoning Designation of 3 Properties on Beekman

No comments.

Discussion and Vote: Authorization for the Mayor to Sign an MOU with Belmonte Construction for Reimbursement of Funds Held in Escrow by the City to Secure Completion of a Multi-Use Pedestrian/Bicycle "Active Recreation" Path

No comments.

Discussion and Vote: Authorization for Mayor to Send Letter to NYS Office of Cannabis Management Re: Proposed Cannabis Growers Showcase

No comments.

ACCOUNTS DEPARTMENT

Announcement: Business Milestones

Commissioner Moran pulled this item from his agenda.

Announcement: Special Events

No comments.

Announcement: Short Term Rental Update

Commissioner Moran stated he would like to make sure people stop advertising the income of potential homes for sale.

Set Public Hearing: Weibel Avenue PUD Extension

No comments.

Award of Bid: Extension for Medical Supplies to Henry Schein, Life Assist, McKesson, and Bound Tree

No comments.

Discussion and Vote: Amend Chapter 136 of the City Code Articles IV, IVA, V, VI, and VII

No comments.

Award of Bid: Woodlawn & Walton Parking Deck Repairs to PCC Contracting

No comments.

Award of Bid: Rectangular Rapid Flashing Beacon to Stilsing Electric

No comments.

Commissioner Moran advised an additional item may be added to his agenda pending the outcome of the executive session.

Commissioner Sanghvi asked if the fees will be changed on the outdoor dining.

Commissioner Moran advised they are going to make sure the changes are consistent and then will evaluate the fees.

Mayor Kim asked if this item could be moved to the next Council meeting as this is a long agenda and the Building Department hasn't looked at this.

Commissioner Moran stated this is not an urgent issue. It can be moved to the next meeting.

FINANCE DEPARTMENT

Announcement: Third Quarter Financial Report

No comments.

Announcement: Update on Participatory Budgeting

Commissioner Sanghvi stated recommendations and vote will take place in December.

Discussion and Vote: Use of Insurance Reserve Resolution (Claim #A2F3070)

No comments.

Discussion and Vote: Use of Insurance Reserve Resolution (Claim #E7C7273)

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum #1 with Vertiv

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum #2 with Carousel Industries

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with ABS Solutions for Firewall Migration

No comments.

Discussion and Vote: Budget Transfers – Payroll & Benefits

No comments.

Discussion and Vote: Budget Transfers – City Center

No comments.

Discussion and Vote: Budget Amendment – Fund Balance

No comments.

Discussion and Vote: Budget Amendment – Unassigned Fund Balance

No comments.

Discussion and Vote: 2024 Proposed Budget

Commissioner Sanghvi advised if the budget passes, two additional items will be added to her agenda for the capital budget and right-sizing assignment.

Mayor Kim stated he is not ready to vote on the budget. This is an important document that should be voted on in a separate meeting so it is the focus of the meeting. He received an uncollated copy and would like to find a date to meet just on the budget.

Commissioner Sanghvi stated she can discuss finding another date. The budget is on the City's website.

Commissioner Moran stated he would like to receive a copy of the budget in an Excel format.

Commissioner Golub asked for clarification if the vote will be taken Wednesday night on the budget.

Commissioner Sanghvi stated no; they can meet on November 14 or November 28. The presentation on the budget will be moved to November 28 when the meeting on the budget is held.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Saratoga Springs City School District for the Weibel Avenue Ice Rink Locker Room Lease Agreement

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with Carver Construction, Inc. for the Water Distribution Pipe Replacement

No comments.

Discussion and Vote: Authorization for Mayor to Sign Sidewalk Agreement for 16 East Ridge

No comments.

Discussion and Vote: Approval to Pay Invoice #1124571 to Phoenix Environmental

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with PCC Contracting for Woodlawn & Walton Street Parking Deck Repairs Contract

No comments.

Mayor Kim stated he will need to recuse himself from the vote on item #4 (Discussion and Vote: Approval to Pay Invoice #1124571 to Phoenix Environmental) due to legal representation of his private practice.

PUBLIC SAFETY DEPARTMENT

Deputy Commissioner Tetu read the Department of Public Safety agenda in Commissioner Montagnino's absence.

Discussion and Vote: Authorization for Mayor to Sign Contracts for Emergency Medical Supplies with Bound Tree Medical, Henry Schein, Inc., Life Assist, Inc., and McKesson Medical Surgical Government Solutions, LLC

No Comments.

Discussion and Vote: Authorization for Mayor to Sign Agreements with Saratoga County for STOP-DWI and STOP-DWI High Visibility Engagement Campaign Funding

No comments.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Whitmore Buick Chevrolet, Inc.

Deputy Tetu advised this is for a mid-size sedan for the Police Department.

Discussion and Vote: Authorization to Pay Invoice to CHA Consulting

Deputy Tetu advised this is a final payment for work on station 3.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Stilsing Electric, Inc.

Deputy Tetu advised this is for pedestrian crossing improvements at Railroad Run.

Announcement: Fire Station 3 Update

No comments.

ADJOURN

Commissioner Moran moved and Commissioner Golub seconded to adjourn the meeting at 10:24 a.m.

**Ayes – 4 (Commissioner Moran, Commissioner Sanghvi, Commissioner Golub, and Mayor Kim)
Nays – 0**

Respectfully submitted,

Lisa Ribis
Secretary to the City Council

Approved: 11/21/2023
Vote: 4 - 0